

AGENDA

Meeting: **Cabinet**
Place: **Online meeting available at the link below**
Date: **Tuesday 9 June 2020**
Time: **10.00 am**

[Join online meeting here.](#)

Please direct any enquiries on this Agenda to Stuart Figini, of Democratic Services, County Hall, Trowbridge, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

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During the Covid -19 emergency situation the Committee is operating under revised procedures including in relation to public participation, as attached to this agenda.

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All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Philip Whitehead	Leader of the Council and Cabinet Member for Economic Development
Cllr Richard Clewer	Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration
Cllr Allison Bucknell	Cabinet Member for Communications, Communities, Leisure and Libraries
Cllr Ian Blair-Pilling	Cabinet Member for IT, Digitalisation and Operational Assets
Cllr Pauline Church	Cabinet Member for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member for Finance and Procurement

Cllr Laura Mayes

Cabinet Member for Adult Social Care, Public Health and Public Protection

Cllr Toby Sturgis

Cabinet Member for Spatial Planning, Development Management and Investment

Cllr Bridget Wayman

Cabinet Member for Highways, Transport and Waste

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Part I

Items to be considered while the meeting is open to the public

Key Decisions Matters defined as 'Key' Decisions and included in the Council's Forward Work Plan are shown as 

1 **Apologies**

2 **Minutes of the previous meeting** (*Pages 7 - 12*)

To confirm and sign the minutes of the Cabinet meeting held on 19 May 2020, previously circulated.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Leader's announcements**

5 **Public participation and Questions from Councillors**

During the coronavirus emergency, this meeting will be held virtually/online [here](#) for the public to view. You can access guidance notes on accessing the online meeting [here](#).

The Council welcomes contributions from members of the public and the public are encouraged to contact the officer named on this agenda by 12.00 noon on Friday 5 June 2020 to indicate in advance if they wish to make statements or questions for submission. The Chairman will require statements in writing, and these will be published and referred to during the meeting.

Please note that all statements and questions received by the deadline will be circulated to councillors and published on the website (in an Agenda Supplement) so councillors are able to read these in advance, and respond to them during the meeting, as appropriate.

The Chairman may invite an officer to read out some of the public statements/questions received and this may be limited depending on how many have been received.

6 **Covid-19 Update and Financial Position** (*Pages 13 - 50*)

Report by Chief Executive Officers – Alistair Cunningham and Terence Herbert.

7 **Disposal Programme** (*Pages 51 - 60*)

Report by Chief Executive Officer – Place – Alistair Cunningham.

8 **Urgent Items**

Any other items of business, which the Leader agrees to consider as a matter of urgency.

Part II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

9 **Exclusion of the Press and Public**

This is to give further notice in accordance with paragraph 5 (4) and 5 (5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to take the following item in private.

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 10 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Reason for taking item in private:

Paragraph 1 - information relating to any individual

10 **Organisation Structure for Recovery**

Report by the Leader of the Council to follow.

(Note – The Chair of the Overview and Scrutiny Management Committee has been made aware of this item.)

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Cabinet

MINUTES OF THE CABINET MEETING HELD ON 19 MAY 2020

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Allison Bucknell, Cllr Ian Blair-Pilling, Cllr Pauline Church, Cllr Simon Jacobs, Cllr Laura Mayes, Cllr Toby Sturgis and Cllr Bridget Wayman

Also Present:

Cllr Phil Alford, Cllr Chuck Berry, Cllr Richard Britton, Cllr Bob Jones MBE, Cllr Gordon King, Cllr Ian Thorn, Cllr Christopher Williams and Cllr Graham Wright

51 Apologies

There were no apologies.

52 Minutes of the previous meeting

The minutes of the meeting held on 24 March 2020 were presented.

Resolved:

To approve as a correct record and sign the minutes of the meeting held on 24 March 2020.

53 Declarations of Interest

There were no declarations of interest.

54 Leader's announcements

The Leader advised that as this was the first virtual Cabinet meeting, if there were technical difficulties the meeting would be adjourned and re-scheduled on a later date.

55 Public participation and Questions from Councillors

A statement and three questions were received from Mr Chris Caswill, re "The Future Chippenham Project"

The Leader thanked Mr Caswill for his comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Mr Caswill and also published on the Council's [website](#).

A statement and two questions were received from Anne Henshaw, representing Campaign to Protect Rural England, re "The Review of the Local Plan"

The Leader thanked Ms Henshaw for her comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Ms Henshaw and also published on the Council's [website](#).

56 **Council Response to COVID-19 - Update**

Report by Chief Executive Officers – Alistair Cunningham and Terence Herbert.

A statement and three questions were received from Margaret Willmot, re the Wiltshire Council response to Covid-19

The Leader thanked Ms Willmot for her comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Ms Willmot and also published on the Council's [website](#).

The Leader then introduced the report.

Chief Executive Officers – Alistair Cunningham and Terence Herbert introduced the report.

That Wiltshire Council had been playing an integral role in leading the local response to COVID-19, working with partners across the footprint of Wiltshire, to ensure that those most vulnerable in the community were supported, local businesses received the government funding allocated to the county and critical council services could continue to deliver essential services during what was an unprecedented and rapidly changing incident.

This report set out the public health data in respect to COVID-19 at a county level and provided a summary of the Council's response to date, the impact on services and an overview of the Council's current financial position.

Overall, Wiltshire Council had overseen a significant and timely response to the emerging threat of the pandemic in Wiltshire. This had involved the suspension of a number of services, the redeployment of staff to support the most vulnerable, extensive support to businesses and suppliers, strong partnership working with health and care and other agencies, a significant communications effort and close working with local communities and voluntary groups. Schools and early years settings had also been supported to rapidly adjust to new government guidance.

Associate Directors were given the opportunity to briefly outline how their services had contributed to the Wiltshire Council response.

The Leader thanked Emma Legg, Lucy Townsend, Helean Hughes, Tracy Daszkiewicz, Sam Fox, Parvis Khansari, Jo Pitt and Ian Gibbons

The Leader, Terence Herbert and Alistair Cunningham paid tribute to the staff commitment across all departments of Wiltshire Council, with some staff Working 24/7.

Cabinet members, group Leaders and other members in attendance paid their own tributes to Wiltshire Council staff.

Graham Wright – Chairman, Overview and Scrutiny Committee advised that:

In recognition of the need for officers and Executive members to focus on the covid-19 response, Overview and Scrutiny had temporarily shifted to a streamlined structure, with all scrutiny engagement on Executive decisions being undertaken by OS Management Committee and its newly established Wiltshire Covid-19 Response Task Group. Meetings of the other three select committees had been cancelled until September. OS Management Committee would meet next on 3rd June to ratify this arrangement, which would be in place until the August recess when the situation would be reviewed again.

The Covid-19 Response Task Group had already met on two occasions and It was envisaged that it would meet prior to every Cabinet meeting for the foreseeable future to review items that fall under its terms of reference. Although the intention was to focus on covid-19, our terms of reference do allow the task group to consider any other matters coming to Cabinet. Overview and Scrutiny would consider doing so if the matter was of particular significance. In other cases it may just request a briefing for the relevant select committee chairman.

To be as constructive as possible, members of the task group wish to focus on the future; meaning the recovery from, and legacy of, covid-19. This included looking at how the council would adapt itself to its new operational and financial context. The task group would be efficient and proportionate in its approach to allow the incident response to remain the priority.

Regarding the Covid-19 report in today's agenda, the Task Group considered this last week on the 12th of May. We were grateful to be joined by the Leader, Deputy Leader, two Chief Executive Officers and a number of directors who answered all of our questions and had also provided further information following the meeting. We found the report very comprehensive and our questions covered every area of the response it set out, including:

- How the council would support residential care homes when occupancy levels fall
- How vulnerable people were being identified

- How children entitled to Free School Meals were being provided for
- The role of the Local Resilience Forum and the council's governance around emergency decision-making
- What modelling was being done to prepare for the financial challenges we now face.

Finally, the task group would also be meeting before Cabinet in July to consider the latest report on the covid-19 response and will be back to report its comments then.

Resolved:

- 1. Notes the update with respect to the response to COVID-19 and recognise the impact that it has had across Wiltshire on its residents, communities and businesses, the Voluntary, Community and Social Enterprise sector (VCSE), public sector partners and the Council itself.**
- 2. Notes the Section 151 officer's summary of the impact of COVID -19 on the council's 2020 / 2021 budget and Medium-Term Financial Strategy.**
- 3. Notes the changes to local authority powers and duties introduced by the Coronavirus Act 2020 and supporting guidance.**
- 4. Notes the decisions taken by officers under delegated authority in Appendix 1**
- 5. Thanks local communities, the voluntary sector, businesses, strategic partners and education settings for their support during these unprecedented circumstances.**
- 6. Acknowledges the significant and exceptional effort of staff working throughout the COVID-19 response.**
- 7. Notes that a further report will be presented in June, which will include additional information on the Council's response and recovery plans.**

Reason for the decision

That these are unprecedented times for local government and this report provided Cabinet with an overview of the work both undertaken and ongoing by Wiltshire Council in response to the COVID-19 outbreak, together with the associated challenges and risks. The response to the COVID-19 pandemic would have immediate and undoubtedly long lasting significant financial implications for Wiltshire's economy, communities and residents as well as the Council itself.

57 Capital Programme - Transport

Cllr Bridget Wayman outlined the report.

A statement and two questions were received from Mr Chris Caswill, re “Who will oversee the staff restructuring foreseen in the Transport papers” and “Do you anticipate it leading to any redundancies? Is that the intention”

The Leader thanked Mr Caswill for his comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Mr Caswill and also published on the Council’s [website](#).

A statement and two questions were received from Anne Henshaw, representing Campaign to Protect Rural England, re “With climate change there is a need to consider a better use of roads with more public transport, car-sharing, working locally or from home and more long haul freight going by rail “and “The repairs and improvements needed to existing road networks of all categories to make them safe for all users in a wider based travel future”.

The Leader thanked Ms Henshaw for her comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Ms Henshaw and also published on the Council’s [website](#).

A statement, two questions and two supplementary questions were received from Mr Colin Gale, re How Wiltshire Council can develop a Transport Infrastructure without an agreed ‘Freight Management Strategy’ and If the A350 is going to be Wiltshire Councils designated North-South route how is Wiltshire Council going to manage that route with the freight hauliers and reduce the level of freight on the A342 and A345

The Leader thanked Mr Gale for his comments and confirmed that responses had been prepared on the issues raised and a copy had been sent to Mr Gale and also published on the Council’s [website](#).

That following recent (and likely continuing) success in bidding for major transport projects, the Council needed to consider its capacity to manage an increasing programme of scheme development and delivery activity.

Whilst the sharp upturn in funding for projects incorporating transport infrastructure was of course welcome, the scale of that increase necessitates a corresponding shift in the Council’s current approach in that regard.

The report illustrated the extent of funded and pending activity and proposed arrangements to ensure that appropriate resource were in place.

Resolved:

1. Noted the intention to establish a revised internal structure creating a focussed major transport projects development and delivery team.
2. Noted that recent funding awards were conditional on the Council providing a 'local contribution' in terms of both development and construction costs, and agreed the need for suitable financial provision to be made - the final extent of that to be determined once:
 - costs had been finalised
 - negotiations on the percentage contribution had been agreed with the funding agency and the outcome of all pending bids were known

Reason for the decision

That Wiltshire Council had succeeded in securing funding for a substantial programme of major transport projects that required local funding and resourcing to an extent that could not be delivered within existing budgets and team structures.

The proposals were made to avoid:

- *compromising the Council's ability to respond convincingly to bidding opportunities*
- *compromising the Council's ability to develop and deliver major transport projects in line with agreed programmes*
- *a significant risk that conditional funding secured via external bodies being lost*

58 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.00 - 11.50 am)

The Officer who has produced these minutes is Kevin Fielding of Democratic Services, direct line 01249 706612, e-mail Kevin.Fielding@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Wiltshire Council

Cabinet

9 June 2020

Subject: COVID-19 and Financial Update

**Cabinet Member: Cllr Philip Whitehead, Leader of the Council and
Cabinet Member for Economic Development**

Executive Summary

Wiltshire Council continues its work with partners to ensure the most vulnerable in the community are supported, local businesses receive support and funding allocated to the county and critical council services can continue to deliver essential services during what is an unprecedented and rapidly changing incident.

Following the report provided to cabinet in May, this paper includes the latest public health data and further information on the Council's response as at the end of May. Alongside this, emerging plans for the recovery are provided with further detail on the Council's financial position for the year ahead and the provisional capital and revenue outturn.

As restrictions are lifted in line with the government's roadmap and based on the latest scientific advice, plans are being developed in a number of areas including an Outbreak Management Plan which sits alongside new test, track and trace measures; a Care Home Support Plan that captures our support for the sector on issues such as finance, staffing and PPE; and plans are being developed for the reconfiguring of our public spaces to aid social distancing.

Alongside this, suspended services are being reopened where it is safe to do so and we are providing support and guidance to schools and early years settings to support more children to return and rapidly adjust to new government guidance.

The Council's provisional outturn for the 2019/20 financial year is set out as well as the use of emergency funding and the amount carried forward into 2020/21. The report outlines the Capital outturn for 2019/20, the slippage into later years and the outcome of the review of the Capital Programme for 2020/21 and the impact of that review on the planned investment in the current financial year.

Lastly the report provides full details on the modelling, assumptions and current estimated financial impact to the Council of responding to the COVID-19 pandemic and the anticipated impact for the remainder of the 2020/21 financial year. It gives detail on the Council's submission to the Government in May that set out the forecast impact on the Council's finances and sets out the conditions and timing for the necessary action to be taken to mitigate against the current forecast financial position.

Proposal(s)

Cabinet is asked to

1. Note the 2019/20 revenue outturn position and the use of emergency Government funding in the last weeks of March to offset the impact of the COVID-19 pandemic.
2. Approve the transfers to and from the Councils earmarked reserves as detailed in Appendix B.
3. Approve the transfer of the £0.468m provisional outturn underspend to the General Fund Reserve.
4. Recommends to Full Council to include slippage from the 2019/20 Capital Programme of £35.535m is added to the 2020/21 Capital Programme.
5. Approve the review of the Capital Programme 2020/21 and the deferral of schemes shown in Appendix D to the total of £101.683m into the 2021/22 financial year.
6. Note that a further report will be presented in July, which will include a further update on the Councils finances and further details on actions to mitigate the forecast financial position.
7. Note the Section 151 officer's summary of the impact of COVID -19 on the Council's 2020 / 2021 budget and Medium-Term Financial Strategy.

Reason for Proposal(s)

This report provides Cabinet with a further update on the work undertaken and ongoing by Wiltshire Council in response to the COVID-19 outbreak. The response to the pandemic has and will have immediate and long-lasting implications for Wiltshire's economy, communities and residents as well as the Council itself. It is therefore necessary to regularly update cabinet on the short and long-term actions that are being taken to address the impact of this pandemic.

Alistair Cunningham, Chief Executive Officer, Place
Terence Herbert, Chief Executive Officer, People

Wiltshire Council

Cabinet

9 June 2020

Subject: COVID-19 and Financial Update

Cabinet Member: Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development

Purpose of Report

1. To provide an update on the impact of COVID-19 in Wiltshire and the Council's response to the incident, including the associated financial challenges. The council continues to evaluate its position and develop plans for recovery. The work on this and the response will continue to support the Council's overall vision to create strong communities, through protecting the vulnerable, growing the economy and working innovatively and effectively.

Public Health Update

2. As of Sunday 31st May, 152,176 people in England had tested positive for COVID-19, and there have been confirmed 34,272 deaths of people who have had a positive test result in all settings. Further information available at <https://coronavirus.data.gov.uk/>
3. With specific respect to Wiltshire, there have now been 529 people who have tested positive for COVID-19. The rate of positive cases in Wiltshire is 106 per 100,000 population which is still lower than that seen in England which is 272 per 100,000 population. Up to the 15th May, 296 registered deaths involving Covid-19 in all settings in Wiltshire had occurred. Further information on weekly mortality is available at <https://www.ons.gov.uk/peoplepopulationandcommunity/healthandsocialcare/causesofdeath/datasets/deathregistrationsandoccurrencesbylocalauthorityandhealthboard>
4. On 22 May the Department for Health & Social Care announced that local authorities in England, through the Director of Public Health, will lead local test, track and trace efforts through the development of an Outbreak Control Management Plan by the end of June 2020. The plans will cover the following areas:
 - Care homes and schools

- High risk workplaces, locations and communities e.g. meat packing factories, migrants, ports, homeless shelters, religious communities
 - Locally deployed testing capacity
 - Contact tracing
 - Data integration and measurement of R number at local level
 - Vulnerable people - shielding hubs – support for people who need help
 - Governance
5. Wiltshire will be developing its Outbreak Control Management Plan and modelling the workforce requirements needed to fulfil the local element of contact tracing with local partners over the next few weeks. In addition, the public health team are working closely with PHE South West to ensure a consistent approach that effectively bridges the different levels of testing and tracing in the system between national, regional and local.

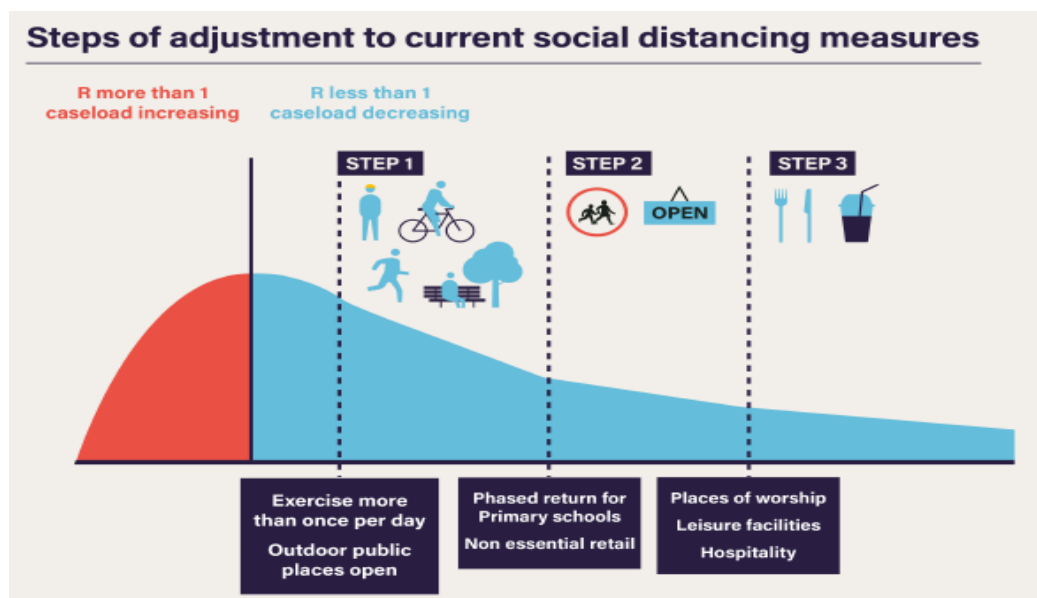
Wiltshire Council response

6. The COVID 19 Gold group continues to oversee Wiltshire Council's response, chaired by the CEOs and attended by Directors and other senior officers. The cells in place are the same as reported in May but with the addition of Safer Public Places. An update has been provided on the work of each cell in **Appendix 1** with a high-level summary below.
7. Work on Safer Public Spaces is being delivered in line with government guidance. This involves aiding social distancing in areas of high footfall (such as High Streets and transit stations) through measures such as widening footpaths, additional signage and implementing pedestrian one-way systems. The opportunity is being taken to encourage active travel (walking and cycling); and the Council has formed multi-disciplinary teams of Officers for each community area who have initially been asked to identify at pace potential sites and measures using their local and technical knowledge, working with local stakeholders as appropriate.
8. Close working continues with the NHS and we have submitted our care home support plan to government, which includes financial support as well as support on PPE, staffing and management of any outbreaks.
9. The work of the Wiltshire Wellbeing hub continues with contact made with over 23,000 of Wiltshire's most vulnerable residents and working with 450+ voluntary groups to support them. Over 1200 food parcels have been delivered to residents. Alongside this, demand for statutory services is rising and plans for the sustainability of placements for rough sleepers being developed.
10. Support for business continues with over £80m disbursed to date; development of a discretionary grant offer; an advice contact centre in place and the implementation of additional schemes to support emerging priorities such as the reopening of non-essential retail.

11. Plans for the phased return of children and students in certain year groups have been developed with input from public health, passenger transport, health and safety, facilities maintenance, human resources, education psychology and school effectiveness; these plans focus on the safety of the school community. Risk assessments have been developed to manage the complexity of this next step. Personal Protective Equipment (PPE) has been procured for educational settings, in-line with government guidance.
12. Staffing and organisational resilience continues to be addressed with the implementation of a robust return to workplace process ensuring public health and occupational health sign-off on risk assessments for teams where it is deemed essential to return to the workplace. Staff continue to be redeployed and furloughing of income funded staff has been implemented.
13. Standing updates will be provided to future meetings of cabinet covering the latest developments and implications for the council's finances.

Planning for Recovery post COVID 19 Response phase

14. The UK Government has recently published its COVID-19 recovery strategy 'Our Plan to Rebuild'. The overriding priority remains to save lives, however, to do that the government acknowledges that life will be different, at least for the foreseeable future.
15. Therefore, the Government's aim at the centre of this plan is to:
 - Return life to as close to normal as possible, for as many people as possible, as fast and fairly as possible
 - In a way that avoids a new epidemic, minimises lives lost and maximises health, economic and social outcomes



Steps of adjustment to current social distancing measures. As the caseload falls, different steps can be taken to adjust social distancing measures.

16. The three steps as part of this plan are broadly:
- Step 1 – the extremely clinically vulnerable continue to shield and workers should continue to work from home rather than their normal physical workplace, wherever possible. People can exercise outside the home as much as they like whilst social distancing remains in place. Investment in clinical studies continues and a system for testing, tracking and tracing is established.
 - Step 2 – phased return of some year groups to schools (from 1 June) and non-essential retail to open with appropriate risk assessments in place (during June).
 - Step 3 – adjustments to the remaining measures, such as additional year groups returning to school, campsites permitted to reopen etc. The Government's current planning assumption is that this step will be no earlier than 4 July, subject to a number of tests and further detailed scientific advice, provided closer to the time.
17. The Wiltshire and Swindon LRF (LRF) has established robust guidance providing agencies with a strategic overview of major incident procedures and under the Civil Contingencies Act 2004, Wiltshire Council, has a responsibility to lead recovery and develop a strategic recovery plan, with a CEO chairing the Recovery Coordinating Group (RCG).
18. As such, at the time of writing this report, Wiltshire Council has made plans to begin assuming responsibility for recovery from the Strategic Coordinating Group in line with Government's move to phase two i.e. from June 2020 and stand up a shadow RCG. This is in common with the approach from other LRFs around the country.
19. As with every local authority, Wiltshire Council's capacity and organisational resilience to lead and support recovery, immediately following the significant and very challenging response phase should not be underestimated. The impact of the lockdown combined with the response phase has exposed the core funding basis for local government, more than any other public sector organisation, and has led to the whole sector being placed under significant financial risk and doubts over the future sustainability. This risk may therefore impede or limit the ability to which the Council can resource and deliver a large scale recovery programme whilst maintaining all its other statutory services. Any recovery programme would be further compounded in the extreme event that the Council's Section 151 Officer were to serve a section 114 notice.
20. An added complexity relates to a potential second wave later in the year and possibly subsequent waves and the identification of triggers for return to a response phase. This will be informed by the steps set out above, the government's threat levels set out in the [UK Road Map](#) and aided by strong local plans for containment including local early warning systems, robust modelling and test, track and trace capabilities.

21. Added to this, although the Government has invested in several areas of the response phase to support the economy, communities and health, Senior Officers in Wiltshire Council will assume responsibility for the following element of the Governments recovery plan - such as:

- a. Overview and assurance of PPE supply in Wiltshire and to oversee the rollout of the clipper system, across all sectors as required.
- b. Under the statutory responsibilities placed on the Council and in accordance with our care home resilience plan, the requirement of the Council will be to provide financial support, risk assess the financial sustainability, assist with staffing levels and access to PPE across care homes. The Care Home Strategy also puts the responsibility on the Council to provide cover on a 7 day a week basis, ensure there is a health offer for infection control and clinical support and provide alternate accommodation should the risk of infection warrant it.
- c. The requirement of the DPH to develop and coordinate the delivery of the Local Outbreak Control Plan to support the new test, trace and contain service being rolled out nationally to take a place-based approach to containing the spread of infection. The aim is to keep the virus under control through improved coordination and local community engagement.
- d. Review and where required ensure pandemic preparedness and response plans in anticipation of possible future waves and evaluate the resources for subsequent waves

22. Reflecting on this and acknowledging that there will be greater and increased levels of need, less income and less funding to provide services, the aim of the recovery plan is to enable Wiltshire agencies and partners to support local residents, communities and businesses and responding organisations to manage their recovery from the incident.

23. The recovery plan will focus on five major themes supported by all the major partners:

- Community Resilience
- Health and Wellbeing
- Economic Sustainability
- Care, Safeguarding and Education
- Partner Organisations' Internal Recovery Plans*



**Aligned and integrally linked to the achieving the outcomes and delivering the outputs set by the RCG will be Wiltshire Council's own recovery programme as it resets its own priorities and respective services in light of COVID 19.*

24. The plan will be evidence and data led and a baseline needs assessment will be undertaken to assist in identifying need and determining priorities.
25. It is proposed that the plan will be to create and implement a strategy for a resident and community led approach which engages, empowers, enables and communicates with Wiltshire communities and businesses.
26. The intention is that the RCG will develop a placed based approach to recovery, possibly based on the Market towns, covering areas such as economic sustainability / high street regeneration; community resilience, health and wellbeing, care, safeguarding and education.
27. A more detailed paper will be presented to Cabinet in July.

Provisional Outturn Financial Year 2019/20 (Revenue)

28. Cabinet, at its meeting on 4 February 2020 considered the quarter 3 position that reported a forecast £2.758m overspend for the Council. Within that services were forecasting to overspend by a larger amount. In the quarter 2 budget monitoring report a recovery plan set out the intended use of £4.503m earmarked reserves which, together with underspends arising from capital financing and government grants, would bring the forecast overspend down.
29. With the onset of the COVID-19 pandemic in March, the closing of the accounts

had to be temporarily re-prioritised, this was actioned in the knowledge that the deadlines for accounts closure and sign off had been pushed back to the end of September 2020. The Council is in on course to meet its statutory requirements for the 2019/20 accounts and external audit.

30. It should be noted that that the 2018/19 accounts remain unsigned, however the outstanding technical changes to the accounts and adjustments to statements have been agreed with the external auditor. It was intended to take the final set of accounts to the next scheduled Audit Committee to ensure transparency in formally signing off at a public meeting, despite the delegation given to the Section 151 Officer to complete the process with the Audit Committee Chairman.
31. Although there is some outstanding technical accounting to be completed, most notably on the collection fund and final assurance checks to be carried out, the provisional outturn for 2019/20 stands at a £0.468m underspend.
32. Within this figure however services were still overspending. After taking into account the use of earmarked reserves that were put forward in quarter 2, together with the in year movements and proposed roll forwards left an overspend of £1.235m. The table below then details the proposed transactions that will maximise funding at year end that leads to the provisional outturn for 2019/20.

	£m
Draft Provisional Outturn	1.235
<i>Proposals to maximise funding:</i>	
- Use of BT Gainshare	(0.918)
- Use of Restructure & Contingency Reserve	(0.250)
- Additional Waste Services transformation funded by capital receipts	(0.254)
- COVID-19 loss of income and additional service spend	(0.281)
Final Provisional Outturn	(0.468)

33. The main driver in ensuring that the Council finished 2019/20 with a balanced budget was to utilise the opportunity that the outturn presents to maximise sources of funding against actual spend incurred, thereby providing clarity on the level of resources available to meet the significant financial challenges that lay ahead in 2020/21, and crucially this also meant the protection of the General Fund reserve balance, which has now increased from £15.1m to £15.6m.
34. The full use of earmarked reserves in 2019/20 is detailed in Appendix B and shows the opening balances, the in year movements that have already been approved at previous Cabinet meetings, the quarter 2 proposed withdrawals, the additional requests to draw down funding and the year end transfers to give the closing balances for all the earmarked reserves held as at 31 March 2020.
35. The year-end transfers relate to technical accounting adjustments of £0.733m, formal requests for rollover of grants and contributions received that amount to £0.692m. New requests to draw down grants amounting to £0.151m, £1.323m

use of the restructure and contingency reserve which the majority was for the Salisbury recovery and £4.675m transfer from business rates equalisation reserve to deal with the deficit on the business rates collection fund as reported to Government.

36. In addition to the £0.692m grants rollover mentioned above, it is also proposed that £11.079m, which is the balance of the £11.578m emergency funding for COVID-19 that was received in March to cover the financial impact of the pandemic, is rolled forward into 2020/21.
37. This therefore utilises £0.499m of emergency funding in 2019/20, these figures have been included within the reported provisional outturn and the table below details what the funding has been allocated against.

Area	Description	Amount £m
Community Resilience Hub	Setting up contact centre, managing food parcels for vulnerable, etc.	0.002
Death Management	Setting up transportation and temporary morgue arrangements	0.154
Working arrangements	Direct IT & telephony costs to deal with the response	0.063
Children's Social Care	Additional payments	0.004
Adult Social Care	Care placement pressure	0.052
Loss of income	Car Parking and Leisure	0.224
Total		0.499

38. An explanation of the main changes in outturn variances from quarter 3 to quarter 4 is included below and a detailed financial position by service is shown in Appendix A.

39. Adults 18+: Budget £48.382m – overspend £4.254m

A new payments system, ContrOCC, was introduced late in 2019. A change in practice due to stricter system controls caused considerable challenges for the Council and providers on improving the accuracy of invoices between October and January and only started to improve from February. This affected the accuracy of projections in quarter 3 and work will continue in 2021, to continue the quality of reporting in this service. It is most prevalent within the Adults 18+ area. An additional £0.500m adverse movement from the quarter 3 forecast was as a result of a technical accounting adjustment made in respect of the treatment of an element of the improved Better Care Fund grant that was funding Public Protection activity.

40. Mental Health: Budget £18.301m – underspend £1.382m

The change in variance since last reported is due to an additional recharge to the Clinical Commissioning Group for individuals whose funding moved from social care to health responsibility during the year, either under Continuing Healthcare rules or Section 117 rules but where the Council continued for a

period to pay the provider. We have implemented processes to improve the forecasting of this in the future so variances will be identified sooner.

41. Learning Disabilities: Budget £52.187m – underspend £1.426m

Leading up to the end of the financial year the Council reached agreement for back-dated repayments of costs incurred by it in respect of a small number of individuals whose care should have been funded by the NHS.

42. Children's Commissioning & School Effectiveness: Budget £10.841m - underspend £1.374m

Both Children's Commissioning and School Effectiveness have put mitigation plans in place to delay expenditure and hold vacant posts where safe and practicable to do so. The combined underspend is £1.099 million

43. Children & Young People with Social Care Needs: Budget £42.782m – overspend £2.034m

This is largely due to additional demand for care placements for children in local authority care which exceed budget estimates by £1.498 million. Demand has increased and the budgeted number of weeks care for children is exceeded by 737 weeks care. In addition to this, there are an insufficient number of in house foster carers and so IFA placements with a more expensive weekly fee have been necessary. The recovery plan around this is based on Fostering Excellence programme of work, due to be launched with effect from 1 April 2020. This has incurred a slight delay due to the confines of other safeguarding priorities during a pandemic. Other smaller overspends are in external legal fees where there has been an increase in cases going to court and cross cutting and other savings which have not been achieved. These are offset by vacancies in some teams.

44. 0-25 Service: Disabled Children & Adults: Budget £27.481m – overspend £2.212m

This comprises a 22% demand increase above planned in SEN transport equating to £1.432 million and higher numbers of SEN placements and packages for children with complex needs - these are £0.722 million overspent, equating to 793 weeks more care than originally budgeted. The mitigation attached to these will form part of the FACT transformation workstream, a good education for all and the transport budget will benefit from the inclusion agenda for children & young people with SEN and disability in mainstream schools, part of the high needs block working group. The service is working in partnership with stakeholders to effect transformational change and SEN services have transferred service areas to align with School Effectiveness where benefits and synergies can be exploited. The pressures on the DSG high needs block are outlined elsewhere in this report but are of significant concern. This transformational change is only possible with flexible use of capital receipts to enable the transformation agenda.

Provisional Outturn Financial Year 2019/20 (Capital)

45. The final approved Capital Programme for 2019/20 stood at £145.536m and the total capital expenditure for the year was £109.963m.

46. Slippage of £35.573m will be rolled forward into 2020/21, increasing the approved programme for the year to £297.108m.
47. An explanation of the main variances is included below and a detailed financial position by scheme is shown in Appendix C.
48. West Ashton/ Yarnbrook Junction Improvements is a SWLEP Local Growth Scheme for the construction of a relief road from the A350 Yarnbrook and West Ashton. There has been a three month delay with design, however the programme is on track to deliver in 2020/21. The full business case is under development pending board approval in July 2020 and construction works due to commence in October 2020.
49. Commercial – Housing. The process for purchase was agreed by Stone Circle Housing board in the last quarter of 2019/20. Properties were procured but in response to the Covid-19 pandemic they were taken by the HRA so as to help address homelessness. The Council on behalf of the company is actively engaged with the market now to secure properties.
50. Disabled Facilities Grant. Officers have been identifying programmes throughout the year with the aim of fostering closer working between housing, health and care commissioners to evaluate the impact of DFGs and to strengthen the links between DFGs, Community Equipment services and Assistive Technology. It was forecast that expenditure incurred on Integrated Community Equipment Service would be funded through the DFG grant but upon review a more appropriate funding source was identified that released the DFG grant for future initiatives.
51. Structural Maintenance. The exceptionally wet weather this winter caused significant damage to the road network and resurfacing and repair work was brought forward to address the safety issues and take advantage of the reduced traffic flows because of Covid-19 restrictions. £3.684 million budget was brought forward from 2020/21.
52. IT schemes. There has been a delay with the programme in 2019/2020 due to a complete review of the programme and a more robust Business case development and approval process. This now ensures all Business cases coming forward are completed consistently and have input from all services involved including support services like Finance, HR, Legal and Procurement.
53. Army Rebasing Schemes. Several large construction projects have taken place at schools in South Wiltshire during 2019/20 with work at the new Wellington Eagles Primary School and Avon Valley College due to complete in 2020/21.
54. Basic Need. School extension schemes are at varying stages across the County with four multi-million-pound projects in the build phase in 2019/20 and a further three initially planned for 2020/21. Spend reflects the various milestone payments and planned completion dates across all the schemes.
55. Schools Maintenance & Modernisation. Final reprogramming of £1.189 million

budget is needed from 2019/20 into 2020/21 for these schemes. £0.682 million of this relates to final payments due to modernisation construction schemes including a large curtain walling and window replacement scheme at Westbury Matravers.

56. Revenue spend that is being funded by the Capital Receipts Flexibilities has traditionally been included as part of the Capital Programme. As part of a review of these projects it has been concluded that these projects and programmes should be reported separately and have therefore been removed from the Capital Programme.
57. A summary of the original approvals and spend is included in the table below. It is expected that alongside the updated financial position that will be presented to Cabinet in July the full reporting of revenue funded by Capital Receipts Flexibilities will be included and will incorporate the progress of the projects and programme and the delivery of benefits.

Programme	Approval 2019/20 £m	Spend 2019/20 £m	Balance Remaining £m
FACT Transformation	1.000	0.402	0.598
Fostering Excellence	0.375	0.010	0.365
Early Help Support Hub	0.100	0.000	0.100
Contextual Safeguarding	0.100	0.030	0.070
Business Intelligence	0.100	0.119	(0.019)
Transport Co-Ordinator	0.070	0.000	0.070
Supporting the parents of under 1s	0.250	0.000	0.250
Adults Transformation Phase 2	0.764	0.387	0.377
Adult Social Care Transitions	0.086	0.084	0.002
Service Devolution & Asset Transfer	0.463	0.295	0.168
TOTAL	3.308	1.327	1.981

Capital Programme 2020/21 Review

58. The Capital Programme 2020/21 was approved at Council on February 25 2020 and stands at £261.535m. In addition, slippage approved at quarter 3 that was not identified at budget setting totalling £13.400m has been applied. Slippage to the value of £35.535m, as identified in the outturn, as well as other known changes of (£5.034m) will, subject to approval, increase the 2020/21 programme to £305.436m.
59. With the onset of the COVID-19 pandemic, the demand on services, change in working and estimated significant impact on the Councils finances an immediate review was undertaken with Directors of the current financial year's capital programme to defer planned investment to achieve the following outcomes:
- Prioritise and clarify project resources on the key investments with potential to reallocate some of those resources e.g. workforce.
 - Ease pressure on cash flow in 2020/21.

- Recognise an in year revenue saving through delaying the need to borrow.
- Reduce risk/exposure to debt backed against commercial returns.
- Allow more time for the whole Capital Programme to be reviewed and realign resources to the Councils recovery.

60. Extended Leadership Team conducted a review of all the projects listed within the Capital Programme for financial year 2020/21 only and have proposed to Cabinet that the Capital Programme for 2020/21 is reduced by £101.683m to £203.752m, of which £93.644m was to be funded from borrowing.

61. The table below details the funding breakdown for the capital programme in 2020/21 and the changes that the review has had on the approved funding.

Capital Programme Following Slippage:		
Funding	2020/2021	2021/2022
	£m	£m
Grants & Contributions	72.195	33.788
HRA	31.691	25.990
Flexible Use of Capital Receipts	0.000	3.318
Capital Receipts	9.224	2.181
Borrowing - Funded be Revenue Saving in service	74.648	29.774
Borrowing	117.680	35.856
TOTAL	305.436	130.906
Capital Programme Following Review:		
Funding	2020/2021	2021/2022
	£m	£m
Grants & Contributions	72.195	33.957
HRA	31.691	25.990
Flexible Use of Capital Receipts	0.000	3.318
Capital Receipts	6.224	5.181
Borrowing - Funded be Revenue Saving in service	22.891	81.531
Borrowing	70.753	85.564
TOTAL	203.752	235.541
Change in Capital Programme:		
Funding	2020/2021	2021/2022
	£m	£m
Grants & Contributions	0.000	0.169
HRA	0.000	0.000
Flexible Use of Capital Receipts	0.000	0.000
Capital Receipts	-3.000	3.000
Borrowing - Funded be Revenue Saving in service	-51.757	51.757
Borrowing	-46.926	49.708
TOTAL	-101.683	104.634

62. The funding analysis shows that £46.926m borrowing that would have been

financed from the Capital Financing budget has now been deferred, and this will go towards achieving at least a £1m in year revenue saving as a result of changes in the planned funding of the programme in 2020/21.

63. In addition, the Council has reduced the risk of financing on the borrowing of £51.757m that was due to be backed by commercial returns that the investment financed. Given the current economy it is crucial we are clear of the business case rational of commercial investments and their anticipated likely returns, as well as those returns being key to the Councils future financial sustainability.
64. A list of the schemes being deferred from the capital programme in 2020/21 into 2021/22 are detailed in Appendix D and the revised 2020/21 capital programme is shown in Appendix E. For the clarity and the avoidance of doubt all schemes remain in the capital programme, approved by their original Cabinet and Council decision, and there have been no reductions in schemes nor have any schemes been stopped as a result of this review.
65. Therefore, the recommendations in this report are only to seek deferral of schemes i.e. the timing of when they are undertaken and therefore funded, in order to deliver the outcomes of the review outlined in para 59.
66. Any permanent changes to the capital programme that will ultimately amend the approved totals will need Council approval. Further updates will be either put forward at July's Cabinet or during the setting of the 2021/22 budget.
67. It should also be noted that if, for whatever reason, a scheme that has been deferred then needs to be continued then because that scheme already has approval it can then be advanced back into 2020/21 by Cabinet at a later date.

Government Funding for the COVID-19 Emergency

68. Government, to date, have announced two tranches of emergency COVID-19 grant funding to Local Government amounting to £3.2bn, for Wiltshire this amounts to £25.5m.
69. In addition, the Council was awarded £3.2m in Hardship Grant funding to provide further council tax relief for vulnerable residents and have also claimed £0.015m for costs associated with housing rough sleepers.
70. The Council is also intending to submit a claim to Government against the furlough scheme and, for the purposes of the submission back to Government, has estimated this at this stage to be in the region of £1m. If successful, the Council would receive a total of £29.8 funding support from the Government.
71. In addition, the Council has also received funding from the Government for which it will act as the paymaster in passporting the funding through to those that it has been intended. This funding relates to business grants (a £106m allocation), care home infection control funding (£6m) and lastly business rate relief (£52m).

72. There have been recent further recent announcements on funding available to Wiltshire. Wiltshire has been allocated £0.450m for supporting the re-opening of High Streets safely, this grant will be claimed in arrears from the government and is not currently included in the financial modelling that has been carried out.
73. The Council will also receive £1.135m through the emergency active travel fund. The funding will be in two tranches, the first, £0.227m, will be to support the installation of temporary projects for the COVID-19 pandemic, and the second of £0.908m for longer term projects.
74. Lastly an announcement has also been made about £300m additional funding for local authorities to support the new test and trace service, but individual local authority allocations have yet to be announced.

Modelling the Estimated Financial Impact and Return to Government

Government Returns

75. As reported to Cabinet in May, the Section 151 Officer undertook an initial assessment in early April of the financial impact which was based on two potential scenarios; the first a period of 3 months lockdown and the second a 6-month lockdown. The latter scenario formed the basis of the Councils first return to the Ministry of Housing, Communities & Local Government (MHCLG) on 15 April.
76. At that point in time, it was estimated that the total financial impact which is made up of three aspects, additional spend, lost income and changes to Council plans that can no longer be delivered e.g. saving plans, was between £47.6m and £80.3m. When this is offset against the total level of Government funding support received to date of £28.8m, left a shortfall in Council finances of between £18.8m and £51.5m.
77. The second return to MHCLG was made on 15 May and required further information from Government to understand a true consistent estimated impact to Local Authorities, therefore the Government set out that the return should estimate that lockdown continue until the end of July with business returning to normal thereafter, albeit for Councils to judge and estimate the impact that social distancing rules will have after July on the remainder of the financial year.
78. With a month of financial data and metrics available, plus the understanding of the Governments plans to start easing lockdown, the two potential scenarios would now be focussed into a more enhanced model based on the Councils second submission to Government.
79. It should, however, be noted that estimates at this stage are still caveated, and whilst some are known and can be estimated with a level of clarity e.g. lost income, others are assumptions and much depends on the timescales of the lockdown impact, as well as key metrics and data e.g. universal credit claimants, to gauge the severity of the financial impact.

80. At this current point in time the estimated total financial impact is £80.4m, of which £0.4m is in 2019/20 as per the provisional outturn, leaving £80.0m in the current financial year.
81. With the level of funding support from Central Government now estimated at £29.8m, of which £0.4m will now be allocated in last financial year, this leaves an estimated shortfall in the Council finances of £50.6m (equivalent to 15% of the council's net budget).
82. It is without doubt that this scale of financial impact represents a significant risk and threat to the continuation of the Council in its current form, and whilst the full picture will become clearer it is almost inevitable that decisions will be required in future to ensure the Council delivers a balanced budget in 2020/21 and in the future.

Modelling and sensitivity

83. As mentioned the level of variable within the modelling is significant, and whilst it is clear it will be a significant financial impact on the Council it is unclear to what extent at present, and very much dependent on the likelihood of further funding support from Government.
84. To that end a sensitivity matrix will be applied to the modelling using the statement of the Secretary of State (SoS), the Right Honourable Robert Jenrick MP, to the MHCLG Parliamentary Committee on 4 May regarding the work of the Ministry.
85. The statement made by the SoS gave four lenses to which Local Government impact will potentially be treated by Government in terms of current and future funding support. In summary the lenses, and the assumptions made from them were as follows:
- Anything Government have asked Local Authorities to do will be covered. – Assume the Council will be fully funded.
 - Anything Local Authorities have decided to do over and above that will be for Local Authorities – assume the Council will receive no funding support.
 - Irrecoverable income is recognised but unclear of the current impact and will need certainty – assumption of a burden share with timing.
 - Council Tax / NNDR impact, again recognised but too early to tell - assumption that Government will propose a mechanism to cover in full.
86. All the modelling assumptions will now be assessed against these lenses and a sensitivity applied based on the assumption stated to give a range that is centred around the submission.
87. The table below provides a high level summary of the second submission to Government to which sensitivity analysis will now be applied as well as further refinement as the May accounts are monitored and reported. It should be noted that the figures for financial year 2019/20 were submitted before the provisional

outturn was finalised.

MHCLG Return May 2020	2019/20	2020/21					TOTAL IMPACT £M
	FY TOTAL £M	Q1 £M	Q2 £M	Q3 £M	Q4 £M	FY TOTAL £M	
Additional Spend							
Adult Social Care		2.353	3.079	3.379	3.379	12.190	12.190
Children's Social Care		0.084	0.413	0.752	0.752	2.000	2.000
Education / Home to School Transport		0.000	1.077	3.232	3.232	7.542	7.542
Housing / Cultural / Environmental	0.101	1.907	1.319	0.773	0.585	4.584	4.685
Other (e.g. contract relief)	0.065	1.488	1.087	0.191	0.191	2.957	3.022
Saving Plans		3.429	3.429	3.429	3.429	13.717	13.717
Estimated Spend	0.166	9.260	10.405	11.756	11.568	42.990	43.156
Income Lost							
Council Tax / Business Rates		5.679	3.923	3.923	3.223	16.749	16.749
Highways & Transport (inc car parking)	0.081	1.952	1.481	1.103	0.788	5.324	5.405
Cultural & related (inc Leisure)	0.143	2.229	1.941	1.269	0.971	6.410	6.553
Planning		0.948	0.904	0.777	0.609	3.238	3.238
Other Sales, Fees & Charges		0.750	0.750	0.750	0.750	3.000	3.000
Commercial		0.611	0.234	0.195	0.117	1.157	1.157
Other (bad debt, returns)		0.075	0.075	0.000	1.000	1.150	1.150
Estimated Lost Income	0.224	12.244	9.308	8.017	7.458	37.028	37.252
Total Financial Impact	0.390	21.505	19.713	19.773	19.026	80.018	80.408

Assumptions within the second submission

88. Within both lines of social care, Adults and Children's, there is a mixture of immediate response costs being borne now against an estimated latent demand for services in the remainder of the financial year due to estimates on latent demand that will present itself.
89. Costs within Adult Social Care include support for the care market and providers with PPE, as well as the additional support being provided to care homes during the response stage. We are also anticipating less income through contributions.
90. Home to School transport costs are expected to increase significantly from September, with the assumption that a form of social distancing will still apply and therefore additional capacity will be required as a result.
91. One of the significant spend lines is the estimated delivery of savings planned for 2021/20. In total £19.773m was required to be delivered off the Councils base budget; £14.683m from 2020/21 with a further £5.090m from previous years. Given that resources have been focussed on recovery the likelihood of progressing some of these savings is now significantly changed. Overall the result is that it is expected that only £8.6m (43%) savings will be delivered.
92. On income, each fees and charges income stream has been assessed for its performance in April e.g. car parking 92% and leisure and libraries 98% down

on expected income for the month. Therefore, we know with some clarity what the financial impact will be for certain income streams, with April being £2.3m down on the budget for these lines alone, and May will be at a similar level.

93. Over the remainder of the financial year each income stream as then shown an improving % of income received against expected as the lockdown eases e.g. car parking is assumed to be 70% down on expected budget in June and July, then 60% for the next 2 months, then 50%, 40% & finally 30%, overall it is estimated that car parking income would be 57% down on the expected budget for the year.
94. Council Tax and Business Rates make up over 20% of the financial impact facing the Council. Whilst this position will not begin to be fully understood until after the end of June, following the deferral of over 5,000 households instalment plan by 2 months, it will be a key factor in the significance of the financial impact being faced now and in the future.
95. Although the debt and defaults on the collection fund are accruing now and through the course of the financial year, due to the timing mechanism of the collection fund the Council will not see or rather have to deal with any deficit on the collection fund until setting the 2021/22 budget.
96. During budget setting an estimate on the balance of the collection fund is made, with the surplus or deficit being declared and then either distributed or made good. With this in mind the current projected £16.7m figure will not hit until the 2021/22 financial year, or rather be picked up during the budget setting process for that year as the first call on resources.
97. Given this, the profile of actual timing on when the financial hit will fall on the Council is detailed below, together with the amount of Government funding received and the net financial impact facing the Council.

Estimated Financial Impact reflecting Collection Fund timing

	2019/20	2020/21	2021/22	TOTAL
	£M	£M	£M	£M
Estimated Spend	0.275	42.881	0.000	43.156
Estimated Income	0.224	20.279	16.749	37.252
Total Financial Impact	0.499	63.160	16.749	80.408
Less Govt Funding	-11.578	-18.201		-29.779
Net Financial Impact	-11.079	44.959	16.749	50.629
Cumulative Impact		33.880	50.629	

Next Steps Leading to July Cabinet

98. As already set out the forecast financial impact is a threat to the current form and function of the Council. A £50.6m estimated financial impact will exhaust the General Fund reserves balance before the end of the 2020/21 financial year and represents a potential section 114 notice situation.
99. However, it is still too early to tell what the impact will be on the Council. This will need to be balanced off within the budget, not least the ongoing discussions and lobbying with the Government around the Councils projected financial position and the need for further in year funding as well as an overall plan for Local Government to ensure ongoing financial sustainability moving into Recovery.
100. In addition, this report sets out the financial impact of COVID-19 on the Council, but we have yet to capture in detail the financial positives that have occurred as a result of the response and the impact on how the Council is currently delivering its services e.g. working from home has resulted in significantly less business mileage being undertaken and recruitment activity has reduced.
101. It is intended that in July a full budget monitoring report, showing the forecast position as at the end of May will be produced. This will provide a further update on the modelling in terms of the latest submission to Government on the financial impact to the Council, but then also taking into account the other aspects of the Councils finances to provide an overall picture for 2020/21.
102. Given the size of the financial impact it is unlikely that these positives will be of scale to substantially offset the impact, and therefore further in year mitigating action will be required.
103. The Capital Programme review for 2020/21 and the deferrals proposed is one aspect of mitigation, and further reviews and assessment of all investment activity, programmes and plans are being undertaken.
104. Measures to control and contain spend on our commercials and workforce will also be considered and look to be introduced to help right size the budget, but it is inevitable that further proposals to mitigate spend in the short and longer term will be required and these will be brought to future Cabinets.

Overview and Scrutiny Engagement

105. Overview and Scrutiny (OS) engagement on the council's response to COVID-19 is being led by OS Management Committee and its newly established Wiltshire COVID-19 Response Task Group. Reports to Cabinet on the COVID-19 situation will receive prior scrutiny by the Task Group, with its comments being reported to Cabinet by its chairman. This report will be considered by the Task Group on 2 June 2020.

Safeguarding Implications

106. Safeguarding implications have been fully considered as part of the work of on support for vulnerable people within the Communities cell. This has included children at risk, domestic abuse, mental health, learning disabilities, rough sleepers and substance misuse.

Public Health Implications

107. This has been referred to throughout the report.

Procurement Implications

108. A sequential approach to supplier relief has been agreed, ensuring that suppliers access central government support where possible first and work with us on an open book basis when necessary. The Council has also worked closely with the care sector and, with NHS funding, used the exemption process to urgently procure appropriate capacity in domiciliary care, discharge to assess beds, care homes, hospital discharge units and nursing homes.

Equalities Impact of the Proposal

109. Work is still underway to fully understand the impact of the pandemic on those with protected characteristics. The Council has been working with partners across Wiltshire, to ensure that those most vulnerable in the community are supported through this incident. Advice has been drafted to Directors on ensuring equality implications are considered as part of decisions made and in interim changes to service delivery.

Environmental and Climate Change Considerations

110. The pandemic has had a highly disruptive effect on the economy and consequently seen a reduction in greenhouse emissions. As recovery begins, the good practice and lessons learnt on areas such as video-conferencing and alternative service delivery will be evaluated to ensure this continues where appropriate.

Risk Management

111. Risks associated with COVID-19 response have been incorporated into this report and COVID 19 related risks are owned and regularly reviewed by the Chief Executive Officers through the Council's Gold Response structure.

Legal implications

112. The legal implications are set out in the cell update provided in **Appendix 1**.

113. The latest published decision notices for urgent Executive decisions made by officers under delegated authority in response to the COVID-19 pandemic, including those made under emergency powers under the Council's Scheme of Delegation to Officers, are available [online](#). The use of emergency powers

remains a last resort based on the criteria prescribed by full council in the constitution and, where possible taken in consultation with the Leader and the relevant cabinet Member, with reporting to the next Cabinet meeting and publication of decision notices to ensure openness and transparency.

114. The use of the emergency powers is likely to reduce as we move out of response into recovery and return to normal decision making. However, there may still be occasions where due to time limitations emergency powers still need to be exercised to ensure effective and efficient provision of services. In such cases officers will continue to engage with the Leader and Cabinet Members.

Financial Implications

115. The financial implications are significant, as detailed throughout the report.

Conclusion

116. Working closely with other agencies and the voluntary and community sector Wiltshire Council continues to provide extensive support to some of the most vulnerable in society as well as business and suppliers.

117. As we take steps in a safe and considered way to return life in Wiltshire to as close to normal as possible, the council is supporting education settings with enabling more children to attend, evaluating ways in which our services can be delivered, reconfiguring public spaces where necessary, assisting care homes to stay open and supporting non-essential retail to reopen and businesses with adjusting to new arrangements.

118. The council remains committed to continuing this effective partnership working as we move towards a renewal of strong local communities and a return to growth in our local economy.

119. The Leader will provide an update to full council in a week's time and further information on the Council's response and recovery plans will be provided to Cabinet in July.

Alistair Cunningham, Chief Executive Officer, Place
Terence Herbert, Chief Executive Officer, People

Report Author: All Directors, 28 May 2020

Appendices

Appendix 1 – Cell Updates

Financial Appendices

Appendix A – Provisional Revenue Outturn 2019/20

Appendix B – Provisional Earmarked Reserves Table as at 31 March 2020

Appendix C – Capital Programme Outturn 2019/20

Appendix D – Capital Programme Scheme Deferrals 2020/21

Appendix E – Revised Capital Programme 2020/21

Health and Care

1. Adult Social Care (ASC) with our health colleagues have continued to develop our support to care homes, including establishing a Clinical Support Group to ensure we are always acting in the best interests of residents with the best clinical advice.
2. We have submitted the Care Home Support Plan as requested by the Government.
3. Planning continues to model demand and capacity should we experience a second wave of the pandemic.
4. Work is progressing to embed our integrated Wiltshire Health and Care “home first” service and Wiltshire Council’s reablement service to ensure that it is sustainable for the future.
5. The CCG and Council have agreed to maintain the integrated brokerage service.
6. The Coronavirus Act enabled Care Act Easements - the Council continues to use some of the permitted flexibilities under the Care Act mainly in response to some services not being available due to closure to comply with social distancing requirements, and also in response to some individuals cancelling support services as others (usually family members) are available to do this for them.
7. The Council continues to support providers with the supply of PPE. To date the Council has made 163 deliveries of PPE to providers. This has included 57744 Type IIR masks, 21400 gloves, 18600 aprons, 29 bottles of hand gel and 20 visors.
8. The care home market remains fragile. In order to be financially sustainable, care homes need between 85-90% occupancy and currently some providers are seeing 30%+ vacancies in Wiltshire as a result of COVID related deaths and a reduction in demand. The role of the Council will continue to be significant in supporting and sustaining this market as we move into recovery.

Community Resilience

1. The Community Resilience Hub now has 23,153 residents on the database, has received 4,800 incoming calls and delivered 1,211 food parcels. The daily volume is reducing but the level of complexity is starting to increase. Community groups are also reporting that the demand for their help is changing, with fewer requests for support with food parcels and medicines and more requests for support with loneliness and isolation. Community groups are starting to consider what their role will be in recovery.

2. The demand for statutory services has risen over the last few weeks and is now just below “normal” levels across children and adults; children’s support assessments re-commenced on the 11th May and all statutory services continue to be met. We launched the out of hours domestic abuse helpline and will monitor the demand. The level and complexity for those with diagnosed mental health needs has risen and we anticipate this will rise further in the general population placing great demand on mental health services.
3. The housing first model implemented to accommodate rough sleepers will be developed in the context of Government funding available for those unable to move into more permanent accommodation. This will result in customers paying more accommodation costs where they are able, as well as ensuring suitable support services are in place to ensure the sustainability of placements longer term.

Economy Cell

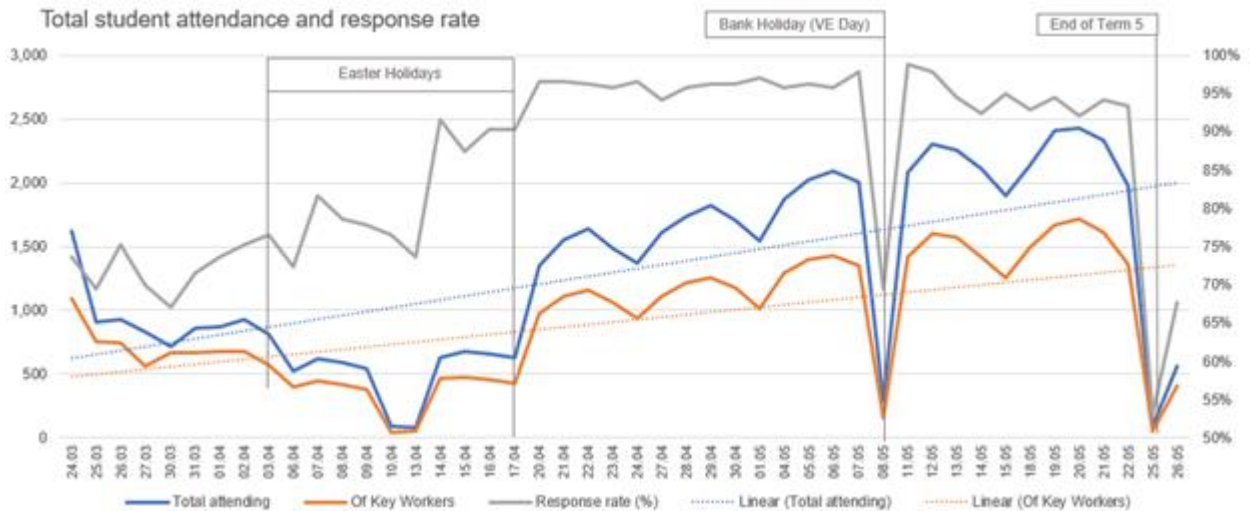
1. Since the last update, the Economy Cell has continued to focus on getting support to businesses. As of 27 May, the grants team have processed £82,210,000 to 6907 businesses, with advice provided to over 2500 businesses.
2. The latest guidance on the Discretionary Fund was published on 22nd May and the Economy Cell is developing the local discretionary element of the scheme incorporating feedback from our business support partners such as Chambers of Commerce and business support organisations. As per government guidance, the first phase will focus on any businesses falling within the following categories:
 - Small businesses in shared offices or other flexible workspaces. Examples could include mills, units in industrial parks, science parks and incubators which do not have their own business rates assessment;
 - Regular market traders with fixed building costs, such as rent, who do not have their own business rates assessment;
 - Bed & Breakfasts which pay Council Tax instead of business rates; and
 - Charity properties in receipt of charitable business rates relief which would otherwise have been eligible for Small Business Rates Relief or Rural Rate Relief.
3. The Economy Cell is working with high street representatives to implement plans for re-opening retail premises, including non-essential retail. We have been awarded nearly £450,000 to support the safe reopening of high streets and other commercial areas. The money will be used to put in place additional measures to establish a safe trading environment for businesses and customers, particularly in high streets.
4. In addition the Public Protection team has written to over 4,000 local businesses providing advice on how to ensure that their water systems are safe, particularly where they have not been in use for some time if a business has been closed, to prevent future health issues such as Legionella outbreaks.

Education & Critical Workers

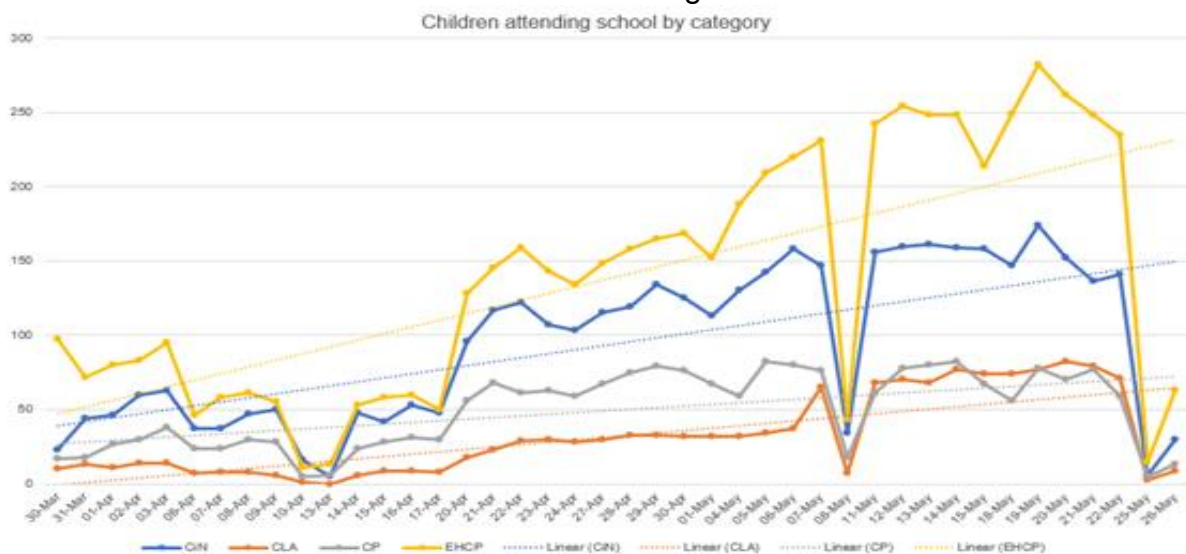
1. The cell continues to address the immediate, medium and long-term implications of COVID-19 on educational settings.

- Ensuring sufficiency of places for children of critical workers and vulnerable children alongside the phased reopening of early years settings and schools.
- Developing and supporting home-learning provision.
- Ensuring vulnerable children and young people attend, where safe to do so, and are safe.
- Ensuring those eligible for free-school meals are provided for.
- Ensuring children and young people with SEND (including and EHCP) are safe and accessing provision, where it is appropriate for them to do so.

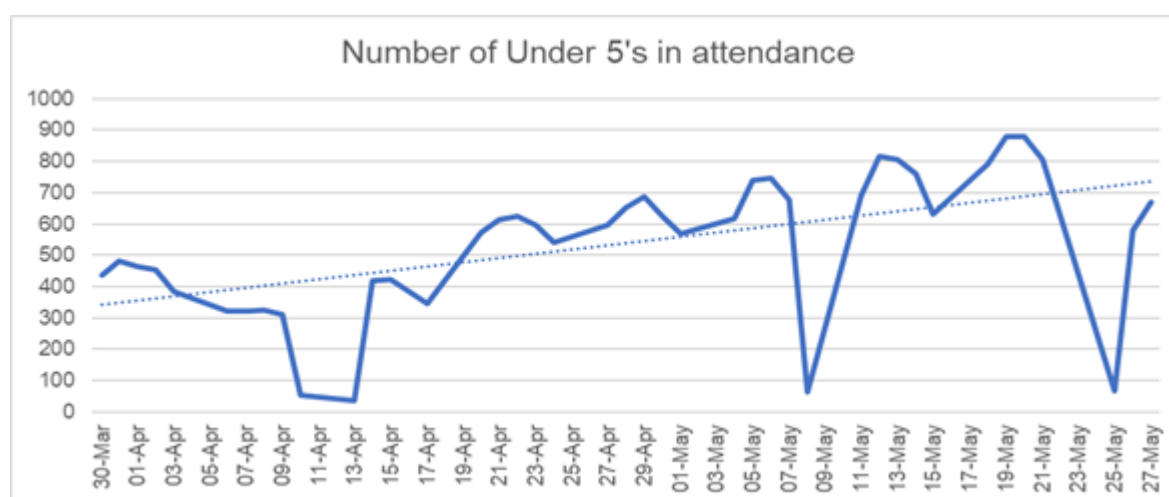
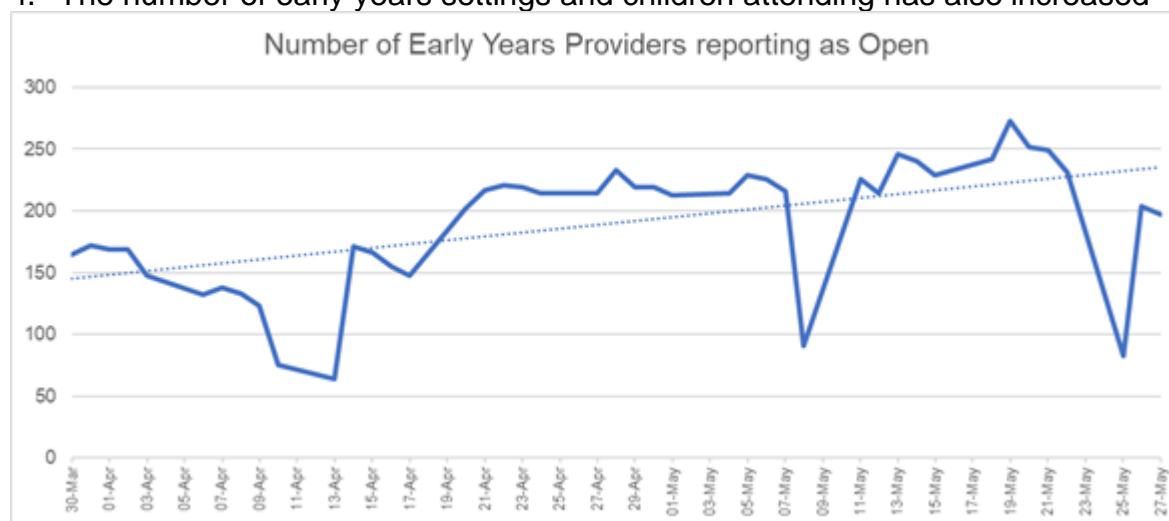
2. Over the period since the 23rd March, the places available to children and young people in schools has increased along with the numbers attending.



3. The numbers of vulnerable children attending schools has also increased.



4. The number of early years settings and children attending has also increased-



5. Individual, multi-agency risk assessments are in place for all vulnerable children; this includes those with a social worker, an EHCP or other vulnerability, to ensure they attended school if safe and appropriate for them to do so or were monitored at home by relevant professionals.
6. Plans for the phased return of children and students in certain year groups have been developed with input from public health, passenger transport, health and safety, facilities maintenance, human resources, education psychology and school effectiveness; these plans focus on the safety of the school community. Risk assessments have been developed to manage the complexity of this next step. Personal Protective Equipment (PPE) has been procured for educational settings, in-line with government guidance.
7. The service continues to work to address the implications for capital projects, schools in financial difficulty, school admissions appeals, online access and personal education plans for looked after children. It will continue to support all settings with plans for the return of children once that is announced. The provision of digital devices for vulnerable and disadvantaged children is being implemented.

Death Management

1. The Death Management cell has completed the planning and delivery of infrastructure required to deal with excess death. It is monitoring the situation and working with funeral directors, hospital mortuaries, crematoria and burial grounds managers to ensure there is sufficient capacity in the system and that the process is managed with dignity and respect for the deceased and their families across Wiltshire and Swindon.

Safer Public Spaces

1. Following the announcement of the Covid-19 lockdown by Government in late March, many more people have been walking and cycling for exercise purposes or to access essential services. Because of the reduction in traffic, people have largely been able to do this in a safe manner. However, as the Covid-19 lockdown is eased, increased levels of traffic will make it more difficult for pedestrians and cyclists to safely achieve the 2m social distancing requirement and to travel and exercise safely. The importance of this is heightened by the Government advice for people to avoid using public transport where possible and to instead walk, cycle, or drive.
2. In response to the above situation, the Department for Transport (DfT) issued new statutory guidance on 9 May 2020; 'Traffic Management Act 2004: network management in response to COVID-19'. Included in the foreword by the Secretary of State for Transport is the following;

The government therefore expects local authorities to make significant changes to their road layouts to give more space to cyclists and pedestrians. Such changes will help embed altered behaviours and demonstrate the positive effects of active travel. I'm pleased to see that many authorities have already begun to do this, and I urge you all to consider how you can begin to make use of the tools in this guidance, to make sure you do what is necessary to ensure transport networks support recovery from the COVID-19 emergency and provide a lasting legacy of greener, safer transport.

3. The guidance states that local authorities where public transport use is low should be considering all possible measures and that these measures should be taken as swiftly as possible, and in any event within weeks.
4. In response, the Council has formed multi-disciplinary teams of Officers for each community area who have initially been asked to identify potential sites and measures using their local and technical knowledge. Given the Government's timescale requirements and the growing on-the-ground need, it is not proposed to carry out an extensive consultation process either with stakeholders or the public. Rather, officers will liaise with local members (through Area Boards) and city, town and parish councils to further identify potential sites and measures using their local knowledge. In addition, suggestions from members of the public, stakeholders, partners and other bodies will be considered.

Staffing and Organisational Resilience

Mobilising of staff

1. Work to ensure staff are deployed to support the response has continued. This has included support to the reopening of the household recycling centres, and the continuation of staff deployed to support the work of the wellbeing hub.

Furlough

2. Following review of the relevant guidance in relation to the Coronavirus Job Retention Scheme (CJRS) a decision was made to furlough staff in posts in City Hall, Salisbury and leisure services which clearly meet the scheme criteria. These services are fully income funded and all income stopped with effect from 20 March.
3. The total number of staff furloughed within leisure services and City Hall is 524 staff, covering 765 posts. The estimated claim through the Coronavirus Job Retention Scheme across both services is £245k per month. We are also supporting Wiltshire schools to make claims for furloughed staff who normally work in before and after school clubs and in catering posts.
4. We have maintained staff on 100% contractual pay for the whole period of furlough and will claim 80% of salary costs through the scheme, mitigating the costs to the council to some extent. We continue to review whether other council services which are either fully or partly income funded may have posts that are eligible to be furloughed. A claim will be made through the scheme at the end of June once we have a finalised list of all posts in scope, as we can only make a single claim for each time period.

Return to the workplace

5. Following the announcement on 9 May about the partial lifting of restrictions and the opening of certain workplaces a major focus has been on ensuring a phased and safe return to the workplace for some groups of staff.
6. Directors have been tasked with identifying staff for whom a return to the workplace is essential to resume delivery of essential services and a clear process of risk assessment, checks and communication has been put in place. This process is being supported by specialists from Public Health, Occupational Health and Safety, Facilities Management and HR&OD.
7. Work has been undertaken to put measure in place to ensure the council buildings meet "COVID-secure" guidelines, however for most staff the clear message has been to remain working at home wherever possible for the time being.

Staff well-being and engagement

8. An employee wellbeing and engagement survey was sent to all staff with the aim of understanding the impact of the working arrangements during the response and to get information that can inform planning for the future phases of restrictions, as well as to understand the impact of the working arrangements and lockdown on health and wellbeing. The survey has now closed, and the

data is being analysed at a corporate, directorate and service level and will be shared shortly. 61% of the Councils employees responded to the survey and initial results show that the engagement index score is 88 and this is an increase from 2018 survey when the index score was 70.

9. Regular communications to staff continue with a focus on key policy updates, engagement and well-being resources and vlogs from CEOs, Directors and Heads of Service to ensure staff are informed, supported and engaged.

Legal, Democracy and Governance

1. The legal team continue to provide advice and support on a wide range of issues arising from COVID 19, on the application of the Coronavirus Act and extensive Government guidance in the local context.
2. The main changes to legislation over the last month or so, due to the unprecedented circumstances presented by coronavirus, have been:
 - a temporary modification to section 42 of the Children and Families Act 2014, so that councils and health commissioning bodies must use their 'reasonable endeavours' to discharge the duty to secure or arrange the provision specified in a child or young person's Education Health and Care Plan. The council has continued to work with families and schools to ensure appropriate provision in this area in line with [guidance](#).
 - The Adoption and Children (Coronavirus)(Amendment) Regulations 2020, which enable relaxation of timescales for assessment, approval and review of foster carers and adopters; and place obligations on providers of residential care to ensure access to private call facilities. Our existing contingency arrangements and practice standard adjustments provide a robust basis for delivering above and beyond these requirements.
 - Emergency legislation on 23 May temporarily amending traffic order procedure regulations to speed up measures such as pavement widening or temporary bike lanes (as per safer public spaces work).
3. Further [remote meetings](#) have now taken place under the recently laid regulations, enabling essential business to be discharged, including Cabinet and Strategic Planning Committee.
4. Following discussions with Group Leaders, Planning Committee Chairs and Vice-Chairs and the Constitution Focus Group, it is intended that all area planning committees will proceed on an ad hoc basis in order to manage resources effectively during this emergency. Existing meeting dates until the end of August 2020 will be cancelled and new meeting dates will be organised on the basis of business need, with clear information forthcoming dates to be provided on the council's website and to relevant parties. The need for other meetings is being kept under review on a rolling basis. Full Council will also take place remotely on 16 June to enable essential business to be conducted.

Appendix A: Provisional Revenue Outturn 2019/20

Service	Revised Budget £m	Outturn Actuals £m	Gross Variance £m	Amended Q2 recovery plan - withdrawal from EMR £m	Additional requested withdrawals from EMR £m	Directors Requested Roll forwards £m	Revised Final Variance £m
Adults 18+	48.383	52.559	4.177	0.000	0.000	0.078	4.254
Mental Health	18.301	16.919	(1.382)	0.000	0.000	0.000	(1.382)
Learning Disabilities	52.187	50.761	(1.426)	0.000	0.000	0.000	(1.426)
Adults Commissioning	23.459	23.142	(0.317)	0.000	0.000	0.000	(0.317)
Public Health	1.418	1.418	0.000	0.000	0.000	0.000	0.000
Information Services	9.737	10.230	0.493	0.000	0.000	0.000	0.493
Legal & Democratic	3.767	4.167	0.400	(0.400)	0.000	0.000	0.000
Childrens Commissioning	6.301	5.759	(0.542)	0.000	0.000	0.198	(0.345)
Childrens' Social Care	42.782	44.786	2.004	(0.070)	(0.045)	0.145	2.034
0-25 Service: Disabled Children & Adults	27.481	29.799	2.318	(0.106)	0.000	0.000	2.212
School Effectiveness	4.540	3.511	(1.030)	0.000	0.000	0.000	(1.030)
Funding Schools	(0.118)	(0.148)	(0.031)	0.000	0.000	0.031	0.000
Corporate Services	5.866	5.162	(0.704)	0.000	(0.065)	0.136	(0.632)
Communications	1.094	1.161	0.067	0.000	0.000	0.000	0.067
Human Resources & Organisational Development	3.194	3.019	(0.174)	0.000	0.000	0.000	(0.174)
Economic Development & Planning	2.361	2.495	0.134	(0.300)	0.000	0.105	(0.061)
Highways	19.483	19.446	(0.037)	0.000	0.000	0.000	(0.037)
Car Parking	(6.788)	(6.547)	0.241	0.000	0.000	0.000	0.241
Waste & Environment	38.532	41.383	2.851	0.000	0.000	0.000	2.851
Housing Services	4.418	3.692	(0.725)	0.000	0.000	0.000	(0.725)
Strategic Asset & Facilities Management	12.083	11.796	(0.287)	0.000	0.000	0.000	(0.287)
Libraries, Heritage & Arts	5.633	5.915	0.282	0.000	(0.041)	0.000	0.241
Leisure	0.077	0.763	0.686	0.000	0.000	0.000	0.686
Transport	17.580	17.493	(0.087)	0.000	0.000	0.000	(0.087)
Public Protection	1.035	1.282	0.247	0.000	0.000	0.000	0.247
Finance	7.676	7.320	(0.355)	0.000	0.000	0.000	(0.355)
Revenues & Benefits - Subsidy	(0.700)	(0.386)	0.314	0.000	0.000	0.000	0.314
Corporate Directors	1.020	1.375	0.356	0.000	0.000	0.000	0.356
Members	2.231	2.163	(0.068)	0.000	0.000	0.000	(0.068)
Service Total	353.031	360.437	7.405	(0.876)	(0.151)	0.692	7.071
Movement on Reserves	(15.261)	(15.608)	(0.346)	0.000	0.000	0.000	(0.346)
Capital Financing	20.334	19.274	(1.060)	(1.923)	0.000	0.000	(2.983)
Restructure & Contingency	0.041	1.797	1.756	(0.592)	(1.323)	0.000	(0.158)
General Government Grants	(32.293)	(35.383)	(3.090)	0.000	0.000	0.000	(3.090)
Corporate Levies	6.525	7.267	0.742	0.000	0.000	0.000	0.742
Total	332.377	337.785	5.408	(3.391)	(1.474)	0.692	1.235
Funding	0.000	0.000	4.675	0.000	(4.675)	0.000	0.000
Total including Funding Variance	332.377	337.785	10.082	(3.391)	(6.148)	0.692	1.235

Appendix B: Provisional Earmarked Reserves Table as at 31 March 2020

Reserve	Balance as at	In Year	In Year	Technical	Suggested	Other	Requested	Proposed
	1 April 2019	Movements -	Movements -	Adjustments -	withdrawals	Requested	Roll	Balance as at
	£m	already	to be	year end	Q2	withdrawals	forwards	31 March 2020
		approved	approved					
	£m	£m	£m	£m	£m	£m	£m	£m
Insurance Reserve	(3.414)	0.000	0.000	(0.072)	0.000	0.000	0.000	(3.486)
PFI Reserve	(3.483)	0.000	0.000	0.301	0.000	0.000	0.000	(3.182)
Elections Reserve	(0.400)	0.000	0.000	0.000	0.400	0.000	0.000	0.000
Revenue Grant/Contributions Reserve	(3.432)	0.030	0.225	0.000	0.176	0.151	(0.692)	(3.542)
Area Board Reserve	(0.168)	0.168	0.000	0.000	0.000	0.000	0.000	0.000
PFI Housing Scheme EMR	(2.762)	0.000	0.000	0.098	0.000	0.000	0.000	(2.664)
Wiltshire Foundation Trust	(0.052)	0.000	0.000	0.000	0.000	0.000	0.000	(0.052)
SVOC	(0.741)	0.000	0.000	0.000	0.000	0.000	0.000	(0.741)
Play Area Asset Transfer	(0.099)	0.000	0.040	0.000	0.000	0.000	0.000	(0.059)
Enabling fund	(3.411)	1.106	0.000	0.000	0.592	1.323	0.250	(0.140)
Business Rates Equilisation Fund	(5.857)	0.000	0.874	0.000	0.000	4.675	0.000	(0.308)
Adoption West	(0.073)	0.073	0.000	0.000	0.000	0.000	0.000	0.000
Area Board Pavements	(0.300)	0.000	0.300	0.000	0.000	0.000	0.000	0.000
Leisure EMR	(0.058)	0.000	0.020	0.000	0.000	0.000	0.000	(0.038)
Capital Financing Reserve	(2.328)	0.000	0.000	0.405	1.923	0.000	0.000	0.000
Development of Local Plan	(0.300)	0.000	0.000	0.000	0.300	0.000	0.000	0.000
Reducing Parental Conflict	(0.040)	0.040	0.000	0.000	0.000	0.000	0.000	0.000
CAMHS Funding	(0.076)	0.076	0.000	0.000	0.000	0.000	0.000	0.000
Pewsey Campus	(0.032)	0.000	0.032	0.000	0.000	0.000	0.000	0.000
National Armed Forces Day	(0.035)	0.000	0.035	0.000	0.000	0.000	0.000	0.000
Culver Street	(0.025)	0.000	0.025	0.000	0.000	0.000	0.000	0.000
Microsoft Contract	(0.800)	0.000	0.800	0.000	0.000	0.000	0.000	0.000
Young Parents Supprt	(0.250)	0.250	0.000	0.000	0.000	0.000	0.000	0.000
Oxenwood	(0.080)	0.080	0.000	0.000	0.000	0.000	0.000	0.000
Ofsted	(0.450)	0.450	0.000	0.000	0.000	0.000	0.000	0.000
School Readiness	(0.300)	0.300	0.000	0.000	0.000	0.000	0.000	0.000
Salisbury Recovery	(0.500)	0.000	0.000	0.000	0.000	0.000	0.000	(0.500)
Public Health Grant	0.000	(0.839)	0.000	0.000	0.000	0.000	0.000	(0.839)
Rough Sleeper Grant	0.000	(0.166)	0.000	0.000	0.000	0.000	0.000	(0.166)
Flexible Housing Support	0.000	(0.287)	0.000	0.000	0.000	0.000	0.000	(0.287)
Homelessness Reduction	0.000	(0.121)	0.000	0.000	0.000	0.000	0.000	(0.121)
Covid-19 Response Grant	0.000	0.000	0.000	0.000	0.000	0.000	(11.079)	(11.079)
GENERAL FUND EARMARKED RESERVES TOTAL	(29.465)	1.161	2.351	0.733	3.391	6.148	(11.521)	(27.202)
Locally Managed Schools Balances	(7.778)	0.000	0.000	0.000	0.000	0.000	0.000	(7.778)
Dedicated Schools Grant	0.000	11.336	0.000	0.000	0.000	0.000	0.000	11.336
TOTAL EARMARKED RESERVES INCLUDING DSG	(37.243)	12.497	2.351	0.733	3.391	6.148	(11.521)	(23.644)

Appendix C: Capital Programme Outturn 2019/20

Scheme Name	Quarter 3 Budget 2019/20	Final Budget 2019/20	Total Spend 2019/20	Budget Remaining 2019/20	Overspend / transfer to revenue	Slippage into 2020/21
	£m	£m	£m	£m	£m	£m
A350 Dualling Chippenham Bypass	0.845	0.922	0.922	0.000		0.000
A350 West Ashton/Yarnbrook Junction Improvements	2.000	2.000	0.630	1.370		1.370
Chippenham Station HUB	2.211	2.406	1.913	0.493		0.493
Corsham Mansion House	0.138	0.138	0.066	0.072		0.072
M4 Junction 17	0.000	0.000	0.000	0.000		0.000
Porton Science Park	0.000	0.000	0.008	(0.008)	(0.008)	0.000
Salisbury Central Car Park & Maltings	0.015	0.015	0.321	(0.306)		(0.306)
Salisbury LGF Schemes	0.530	0.530	0.504	0.026		0.026
Wiltshire Ultrafast Broadband	0.822	0.597	(0.134)	0.731		0.731
Boscombe Down	0.250	0.250	0.021	0.229		0.229
Oil to Biomass Schemes	0.028	0.028	0.036	(0.008)	(0.008)	0.000
Other Economic Development Schemes	0.006	0.030	0.030	0.000		0.000
LED Street Lighting	3.074	3.074	2.254	0.820		0.820
Affordable Housing including Commuted Sums	0.000	0.185	0.185	0.000		0.000
Council House Build Programme	4.319	4.354	3.740	0.614		0.612
Council House Build Programme (Phase 3.1/3.2)	0.000	0.000	0.419	(0.419)		(0.419)
Social Care Infrastructure & Strategy	0.000	0.000	0.000	0.000		0.000
HRA - Refurbishment of Council Stock	10.541	10.541	8.398	2.143		2.142
Commercial - Housing Company	2.000	2.000	0.000	2.000		2.000
Commercial - Commercial Investment	0.000	0.007	0.156	(0.149)		(0.148)
Commercial - Local Development Company	0.250	0.250	0.000	0.250		0.250
Commercial - Loans	2.335	2.335	0.000	2.335		2.335
Non-Commercial Property Purchases	1.500	1.500	1.169	0.331		0.331
Gypsies and Travellers Projects	0.000	0.000	0.000	0.000		0.000
Disabled Facilities Grants	4.956	4.956	2.055	2.901		2.901
Facilities Management Works	3.970	3.829	3.611	0.218		0.217
Leisure Centres & Libraries - Capital Works Requirement	0.219	0.336	0.336	0.000		0.000
Whole Life Building & Equipment Refresh	0.053	0.053	(0.004)	0.057		0.057
Depot & Office Strategy	0.500	0.618	0.614	0.004		0.005
CIL Funded Schemes	0.101	0.101	0.047	0.054		0.053
Bridges	2.362	2.362	1.928	0.434		0.434
Farmers Roundabout	2.539	2.539	2.617	(0.078)		0.000
Highway flooding prevention and Land Drainage schemes	0.471	0.471	0.727	(0.256)		0.000
Integrated Transport	2.555	2.806	2.782	0.024		0.023

National Productivity Investment Schemes	0.000	0.000	(0.001)	0.001		0.000
Pothole Fund Grant	0.897	0.897	1.607	(0.710)		0.000
Pothole Spotter 16/17	0.054	0.000	0.000	0.000		0.000
Structural Maintenance (Grant & Council Funded)	21.077	20.900	23.540	(2.640)		(3.684)
Fleet Vehicles	0.883	0.883	0.825	0.058		0.059
Salisbury CCTV	0.010	0.000	0.000	0.000		0.000
Waste Services	0.920	0.920	0.902	0.018		0.018
ICT Schemes	0.000	0.000	0.000	0.000		0.000
ICT Get Well	8.928	8.928	2.046	6.882		6.881
ICT Business as Usual	2.518	2.518	1.514	1.004		1.004
ICT Applications	7.360	7.360	1.981	5.379		5.379
ICT Other Infrastructure	1.911	1.911	0.458	1.453		1.453
Other Schemes including cross cutting systems	0.025	0.006	0.006	0.000		0.000
Microsoft Cloud Navigator	5.649	5.649	4.780	0.869		0.869
Wiltshire Online	0.328	0.449	0.179	0.270		0.271
Churchyards & Cemeteries	0.050	0.050	0.000	0.050		0.050
Housing Infrastructure Fund (HIF)	1.705	1.659	1.660	(0.001)		(0.001)
Major Road Network (MRN)	0.000	0.300	0.530	(0.230)		(0.230)
Community Projects	0.100	0.100	0.100	0.000		0.000
Salisbury Flood Prevention	0.000	0.000	0.000	0.000		0.000
Salisbury Future High Streets	0.000	0.000	0.000	0.000		0.000
Carbon Reduction	0.000	0.000	0.000	0.000		0.000
North Wiltshire Schools PFI Playing Fields	0.000	0.000	0.000	0.000		0.000
Capital Receipt Enhancement	0.000	0.000	0.000	0.000		0.000
Operational Property Energy Efficiency and Generation	0.000	0.000	0.000	0.000		0.000
Park & Ride Solar Panel Canopies	0.000	0.000	0.000	0.000		0.000
Growth, Investment & Place Service Total	101.005	101.763	75.478	26.285	(0.016)	26.297
Area Boards and LPSA PRG Reward Grants	1.046	1.037	0.956	0.081		0.081
Health and Wellbeing Centres - Live Schemes	4.971	4.595	2.913	1.682		1.685
Health and Wellbeing Centres - In Development	0.000	0.000	(0.052)	0.052	0.052	0.000
Fitness Equipment for Leisure Centres	0.050	0.050	0.000	0.050		0.050
Operational Estate	0.125	0.125	0.125	0.000		0.000
Libraries - Self Service	0.500	0.500	0.000	0.500		0.500
Access and Inclusion	0.043	0.043	0.033	0.010		0.010
Army Rebasing	13.623	13.635	11.164	2.471		2.471
Basic Need	13.742	13.742	10.791	2.951		2.951
Devolved Formula Capital	0.659	0.659	0.659	0.000		0.000
Healthy Pupils Capital Fund	0.026	0.026	0.026	0.000		0.000
New Schools	0.082	0.004	0.004	0.000		0.000
School Expansions & Replacements	0.024	0.024	0.024	0.000		0.000
Schools Maintenance & Modernisation	7.744	7.842	6.652	1.190		1.189
Special Schools	0.367	0.450	0.408	0.042		0.042

Early Years & Childcare	0.734	0.013	0.012	0.001		0.001
SEND Capital	0.775	0.669	0.527	0.142		0.142
Schools Capital Maintenance	0.000	0.000	0.000	0.000		0.000
Children & Education Service Total	44.511	43.414	34.242	9.172	0.052	9.122
Adults Transformation Phase 2	0.870	0.000	0.000	0.000		0.000
Sensory Stimulation & Development Play Equipment	0.284	0.284	0.168	0.116		0.116
Adult Care & Public Health Service Total	1.154	0.284	0.168	0.116	0.000	0.116
Covid 19 Capital	0.000	0.075	0.075	0.000		0.000
Other Capital Schemes to be confirmed	0.000	0.000	0.000	0.000		0.000
Corporate Services Total	0.000	0.075	0.075	0.000	0.000	0.000
Service Devolution & Asset Transfer	0.463	0.000	0.000	0.000		0.000
Transformation schemes in childrens services	1.995	0.000	0.000	0.000		0.000
Adult Care Transitions	0.086	0.000	0.000	0.000		0.000
Organisational Development Transformational Change	0.000	0.000	0.000	0.000		0.000
Business Intelligence	0.000	0.000	0.000	0.000		0.000
Fostering Excellence	0.000	0.000	0.000	0.000		0.000
Other Transformational Schemes to be confirmed	0.000	0.000	0.000	0.000		0.000
Transformational Schemes Total	2.544	0.000	0.000	0.000	0.000	0.000
Total 2019/2020 Programme	149.214	145.536	109.963	35.573	0.036	35.535

Appendix D: Deferred Capital Programme Schemes 2020/2021

Scheme name	Budget	Funding 2020/2021			
	2020/2021	Capital Receipts	Borrowing - Funded by Revenue Saving in service	Borrowing	Total Funding
	£m	£m	£m	£m	£m
Place					
Regeneration of the Maltings and Central Car Park, Salisbury	-33.100	0.000	-31.200	-1.900	-33.100
Boscombe Down	-1.192	0.000	0.000	-1.192	-1.192
Other Economic Development Schemes	-3.000	-3.000	0.000	0.000	-3.000
Commercial - Housing Company	-15.000	0.000	-15.000	0.000	-15.000
Commercial - Commercial Investment	-2.762	0.000	-2.762	0.000	-2.762
Commercial - Local Development Company	-0.250	0.000	-0.250	0.000	-0.250
Commercial - Loans	-2.545	0.000	-2.545	0.000	-2.545
Facilities Management Works	-0.500	0.000	0.000	-0.500	-0.500
Fleet Vehicles	-0.559	0.000	0.000	-0.559	-0.559
Community Projects	-0.400	0.000	0.000	-0.400	-0.400
Salisbury Future High Streets	-1.000	0.000	0.000	-1.000	-1.000
Carbon Reduction	-5.200	0.000	0.000	-5.200	-5.200
North Wiltshire Schools PFI Playing Fields	-0.300	0.000	0.000	-0.300	-0.300
Park & Ride Solar Panel Canopys	-1.000	0.000	0.000	-1.000	-1.000
Place Services Total	-66.808	-3.000	-51.757	-12.051	-66.808
People					
Area Boards and LPSA PRG Reward Grants	-0.881	0.000	0.000	-0.881	-0.881
Health and Wellbeing Centres - Live Schemes	-12.000	0.000	0.000	-12.000	-12.000
Fitness Equipment for Leisure Centres	-0.300	0.000	0.000	-0.300	-0.300
Libraries - Self Service	-0.500	0.000	0.000	-0.500	-0.500
Access and Inclusion	-0.020	0.000	0.000	-0.020	-0.020
People Services Total	-13.701	0.000	0.000	-13.701	-13.701
Corporate Services					
Other Capital Schemes to be confirmed	-15.076	0.000	0.000	-15.076	-15.076
ICT Get Well	-2.078	0.000	0.000	-2.078	-2.078
ICT Business as Usual	-0.440	0.000	0.000	-0.440	-0.440
ICT Applications	-3.581	0.000	0.000	-3.581	-3.581
Corporate Services Total	-21.175	0.000	0.000	-21.175	-21.175
Capital Programme Total	-101.683	-3.000	-51.757	-46.926	-101.683

Appendix E: Revised Capital Programme 2020/2021

Scheme name	Budget	Funding 2020/2021						
	2020/2021	Grants	Contributions	HRA	Capital Receipts	Borrowing - Funded by Revenue Saving in service	Borrowing	Total Funding
	£m	£m	£m	£m	£m	£m	£m	£m
Place								
A350 West Ashton/Yarnbrook Junction Improvements	4.750	1.370	0.000	0.000	0.000	0.000	3.380	4.750
Chippenham Station HUB	12.729	0.493	0.000	0.000	0.000	0.000	12.236	12.729
Corsham Mansion House	0.072	0.072	0.000	0.000	0.000	0.000	0.000	0.072
Porton Science Park	7.500	2.500	0.000	0.000	0.000	0.000	5.000	7.500
Regeneration of the Maltings and Central Car Park, Salisbury	5.383	0.000	0.000	0.000	0.000	0.000	5.383	5.383
Salisbury LGF Schemes	0.026	0.026	0.000	0.000	0.000	0.000	0.000	0.026
Wiltshire Ultrafast Broadband	1.747	1.747	0.000	0.000	0.000	0.000	0.000	1.747
LED Street Lighting	6.968	0.000	0.000	0.000	0.000	6.968	0.000	6.968
Council House Build Programme	11.359	1.162	0.130	8.932	1.134	0.000	0.000	11.359
Council House Build Programme (Phase 3.1/3.2)	18.299	2.470	1.290	9.600	4.939	0.000	0.000	18.299
Social Care Infrastructure & Strategy	0.634	0.634	0.000	0.000	0.000	0.000	0.000	0.634
HRA - Refurbishment of Council Stock	13.159	0.000	0.000	13.159	0.000	0.000	0.000	13.159
Commercial - Housing Company	5.000	0.000	0.000	0.000	0.000	5.000	0.000	5.000
Commercial - Commercial Investment	9.602	0.000	0.000	0.000	0.000	9.602	0.000	9.602
Commercial - Local Development Company	0.990	0.000	0.000	0.000	0.000	0.990	0.000	0.990
Non-Commercial Property Purchases	0.331	0.000	0.000	0.000	0.000	0.331	0.000	0.331
Disabled Facilities Grants	6.174	6.174	0.000	0.000	0.000	0.000	0.000	6.174
Facilities Management Works	2.802	0.000	0.000	0.000	0.000	0.000	2.802	2.802
Whole Life Building & Equipment Refresh	0.307	0.000	0.000	0.000	0.000	0.000	0.307	0.307
Depot & Office Strategy	1.205	0.000	0.000	0.000	0.000	0.000	1.205	1.205
CIL Funded Schemes	0.053	0.000	0.053	0.000	0.000	0.000	0.000	0.053
Bridges	3.434	3.434	0.000	0.000	0.000	0.000	0.000	3.434
Integrated Transport	2.204	2.204	0.000	0.000	0.000	0.000	0.000	2.204
Structural Maintenance	9.455	9.455	0.000	0.000	0.000	0.000	0.000	9.455
Fleet Vehicles	0.750	0.000	0.000	0.000	0.000	0.000	0.750	0.750
Waste Services	0.768	0.000	0.268	0.000	0.000	0.000	0.500	0.768
Churchyards & Cemeteries	0.050	0.000	0.000	0.000	0.000	0.000	0.050	0.050
Housing Infrastructure Fund (HIF)	5.219	4.220	0.000	0.000	0.000	0.000	0.999	5.219
Major Road Network (MRN)	1.224	0.000	1.224	0.000	0.000	0.000	0.000	1.224
Capital Receipt Enhancement	0.150	0.000	0.000	0.000	0.150	0.000	0.000	0.150
Operational Property Energy Efficiency and Generation	1.800	0.000	0.000	0.000	0.000	0.000	1.800	1.800
Park & Ride Solar Panel Canopies	0.200	0.000	0.000	0.000	0.000	0.000	0.200	0.200
Place Services Total	134.343	35.962	2.965	31.691	6.224	22.891	34.612	134.343
People								
Health and Wellbeing Centres - Live Schemes	10.425	0.000	0.000	0.000	0.000	0.000	10.425	10.425
Access and Inclusion	0.090	0.000	0.000	0.000	0.000	0.000	0.090	0.090
Army Rebasing	2.471	0.000	2.471	0.000	0.000	0.000	0.000	2.471
Basic Need	21.349	21.349	0.000	0.000	0.000	0.000	0.000	21.349
Devolved Formula Capital	0.642	0.642	0.000	0.000	0.000	0.000	0.000	0.642
New Schools	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Schools Maintenance & Modernisation	6.563	6.340	0.000	0.000	0.000	0.000	0.223	6.563
Special Schools	1.682	0.000	0.000	0.000	0.000	0.000	1.682	1.682
Early Years & Childcare	1.702	1.644	0.058	0.000	0.000	0.000	0.000	1.702
SEND Capital	0.763	0.763	0.000	0.000	0.000	0.000	0.000	0.763
Sensory Stimulation & Development Play Equipment	0.116	0.000	0.000	0.000	0.000	0.000	0.116	0.116
Schools Capital Maintenance	0.777	0.000	0.000	0.000	0.000	0.000	0.777	0.777
People Services Total	46.580	30.738	2.529	0.000	0.000	0.000	13.313	46.580
Corporate Services								
ICT Get Well	6.236	0.000	0.000	0.000	0.000	0.000	6.236	6.236
ICT Business as Usual	1.439	0.000	0.000	0.000	0.000	0.000	1.439	1.439
ICT Applications	8.641	0.000	0.000	0.000	0.000	0.000	8.641	8.641
ICT Other Infrastructure	1.653	0.000	0.000	0.000	0.000	0.000	1.653	1.653
Other Schemes including Cross Cutting Systems	0.019	0.000	0.000	0.000	0.000	0.000	0.019	0.019
Microsoft Cloud Navigator	1.579	0.000	0.000	0.000	0.000	0.000	1.579	1.579
Wiltshire Online	3.262	0.000	0.000	0.000	0.000	0.000	3.262	3.262
Corporate Services Total	22.829	0.000	0.000	0.000	0.000	0.000	22.829	22.829
Capital Programme Total	203.752	66.700	5.494	31.691	6.224	22.891	70.753	203.752

Scheme name	Original Budget	Deferred	Revised
	2020/2021	2021/2022	2020/2021
	£m	£m	£m
Place			
A350 West Ashton/Yarnbrook Junction Improvements	4.750	0.000	4.750
Chippenham Station HUB	12.729	0.000	12.729
Corsham Mansion House	0.072	0.000	0.072
Porton Science Park	7.500	0.000	7.500
Regeneration of the Maltings and Central Car Park, Salisbury	38.483	-33.100	5.383
Salisbury LGF Schemes	0.026	0.000	0.026
Wiltshire Ultrafast Broadband	1.747	0.000	1.747
Boscombe Down	1.192	-1.192	0.000
Other Economic Development Schemes	3.000	-3.000	0.000
LED Street Lighting	6.968	0.000	6.968
Council House Build Programme	11.359	0.000	11.359
Council House Build Programme (Phase 3.1/3.2)	18.299	0.000	18.299
Social Care Infrastructure & Strategy	0.634	0.000	0.634
HRA - Refurbishment of Council Stock	13.159	0.000	13.159
Commercial - Housing Company	20.000	-15.000	5.000
Commercial - Commercial Investment	12.364	-2.762	9.602
Commercial - Local Development Company	1.240	-0.250	0.990
Commercial - Loans	2.545	-2.545	0.000
Non-Commercial Property Purchases	0.331	0.000	0.331
Disabled Facilities Grants	6.174	0.000	6.174
Facilities Management Works	3.302	-0.500	2.802
Whole Life Building & Equipment Refresh	0.307	0.000	0.307
Depot & Office Strategy	1.205	0.000	1.205
CIL Funded Schemes	0.053	0.000	0.053
Bridges	3.434	0.000	3.434
Integrated Transport	2.204	0.000	2.204
Structural Maintenance	9.455	0.000	9.455
Fleet Vehicles	1.309	-0.559	0.750
Waste Services	0.768	0.000	0.768
Churchyards & Cemeteries	0.050	0.000	0.050
Housing Infrastructure Fund (HIF)	5.219	0.000	5.219
Major Road Network (MRN)	1.224	0.000	1.224
Community Projects	0.400	-0.400	0.000
Salisbury Future High Streets	1.000	-1.000	0.000
Carbon Reduction	5.200	-5.200	0.000
North Wiltshire Schools PFI Playing Fields	0.300	-0.300	0.000
Capital Receipt Enhancement	0.150	0.000	0.150
Operational Property Energy Efficiency and Generation	1.800	0.000	1.800
Park & Ride Solar Panel Canopies	1.200	-1.000	0.200
Place Services Total	201.151	-66.808	134.343
People			
Area Boards and LPSA PRG Reward Grants	0.881	-0.881	0.000
Health and Wellbeing Centres - Live Schemes	22.425	-12.000	10.425
Fitness Equipment for Leisure Centres	0.300	-0.300	0.000
Libraries - Self Service	0.500	-0.500	0.000
Access and Inclusion	0.110	-0.020	0.090
Army Rebasing	2.471	0.000	2.471
Basic Need	21.349	0.000	21.349
Devolved Formula Capital	0.642	0.000	0.642
Schools Maintenance & Modernisation	6.563	0.000	6.563
Special Schools	1.682	0.000	1.682
Early Years & Childcare	1.702	0.000	1.702
SEND Capital	0.763	0.000	0.763
Sensory Stimulation & Development Play Equipment	0.116	0.000	0.116
Schools Capital Maintenance	0.777	0.000	0.777
People Services Total	60.281	-13.701	46.580
Corporate Services			
Other Capital Schemes to be confirmed	15.076	-15.076	0.000
ICT Get Well	8.314	-2.078	6.236
ICT Business as Usual	1.879	-0.440	1.439
ICT Applications	12.222	-3.581	8.641
ICT Other Infrastructure	1.653	0.000	1.653
Other Schemes including Cross Cutting Systems	0.019	0.000	0.019
Microsoft Cloud Navigator	1.579	0.000	1.579
Wiltshire Online	3.262	0.000	3.262
Corporate Services Total	49.004	-21.175	22.829
Capital Programme Total	305.436	-101.683	203.752

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Wiltshire Council

Cabinet

9 June 2020

Subject: Disposal Programme

Cabinet Member: Councillor Toby Sturgis Cabinet Member for Spatial Planning, Development Management and Investment

Key Decision: Non-key

Executive Summary

The council has a programme of sites that are surplus to operational requirements and disposal or reuse for alternate purposes generates capital to support Councils overall Capital Programme. This report sets out the forecast receipts from disposals for the next three financial years. The report further seeks approval to declare specific sites surplus and capable of review to determine the best financial return for the council; the 2 assets to be declared surplus are listed in Appendix 2. In addition, the report seeks authority to approve the terms of sale for Martingate Centre, Corsham; as set out in Appendix 3.

Proposal(s)

- That Members note the position in respect of disposals for financial years 2019/20, 2020/21 and 2021/22
- That Members confirm that freehold interest of the 2 assets can be sold by the Council.
- That Members confirm the terms of sale for Martingate Centre, Corsham
- Authorise the Director for Housing and Commercial to dispose of the freehold interest in the assets or in his absence the Chief Executive Officer Place.

Reason for Proposal(s)

To note the current position in respect of capital receipts and confirm the freehold interest in the assets can be sold to either generate capital receipts in support of the Council's capital programme or reuse to generate income for the Council.

Alistair Cunningham
Chief Executive Officer

Wiltshire Council

Cabinet

9 June 2020

Subject: Disposal Programme

Cabinet Member: Councillor Toby Sturgis Cabinet Member for Spatial Planning, Development Management and Investment

Key Decision: Non-Key

Purpose of Report

1. The purpose of this report is to note the current position in respect of capital receipts and confirm the freehold interest in the assets can be sold to either generate capital receipts in support of the Council's capital programme or reuse to generate income for the Council. The freehold interest in the 2 assets referred to in Appendix 2 are to be declared specific sites surplus and capable of review to determine the best financial return for the council. The report also seeks approval to terms for the disposal of Martingate Centre, Corsham, as set out in Appendix 3.

Relevance to the Council's Business Plan

2. The disposal of assets raises capital to assist and support the Council's medium term financial plan (MTFP) which subsequently supports the Council's Business Plan and its aims and targets. Specifically, the business plan describes taking *a commercial approach to managing assets* as part of the *Working with partners as an innovative and effective council priority*.

Background

3. On 26th March 2019, Cabinet approved a revised approach to disposal of surplus assets, as set out in Appendix 1. This report sets out the current position for disposals and capital receipts.
4. Once assets are declared surplus each site will be considered by the Asset Gateway Group to determine the best financial return for the Council, during which time other uses of the sites will be considered. The Group will determine what is in the best interest for the Council, both from a service and financial perspective.
5. In addition, the 2 assets listed in Appendix 2 are recommended for declaring surplus and capable of review.
6. On 7th March 2017, Cabinet approved the freehold disposal of Martingate Centre, Corsham subject to the following conditions:
 - Practical completion of a scheme of redevelopment

- An unfettered freehold title being sold (no overage provisions to be applied)
 - Open market value being paid, to reflect both special purchaser relationship and future hope value
 - The car park being retained by Wiltshire Council, likely by way of long lease
7. Negotiations have concluded and the Heads of Terms for the disposal are included in Appendix 3. These terms meet a number of the conditions, although one condition has not been fulfilled and Cabinet are asked to determine that this is acceptable in context of the overall terms agreed. The terms of the disposal are being presented to Cabinet as Part 2 (Confidential).

Main Considerations for the Council

8. The receipt of capital from the sale of assets is used to support the capital programme of investment in the communities of Wiltshire. Examples of the types of investment made and programmed to be made are provided in the Council's Budget but they range from investment in better roads, waste collection and recycling, extra care homes, health and wellbeing centres and initiatives to provide better and more efficient customer access to Council services.
9. Running, managing and holding assets is expensive but with careful investment as described above, services can be transformed and delivered in a way that improves customer satisfaction and relies less on needing a building/asset for service delivery.
10. Assets then become surplus to the core requirements of the Council and are available for alternate uses. One option is disposal where the capital realised can then be used to support further investment.
11. At Cabinet on 12 September 2017, the Cabinet resolved that the Council would not consider domestic / low value requests for land purchases. This approach remains to be adopted by the Council and will continue into the foreseeable future.
12. The disposal of Martingate Centre allows for investment into the centre to support the businesses within and the town centre generally. The car park remains within the control and management of the council.

Overview and Scrutiny Engagement

13. The Financial Planning Task Group considered the council's proposed Approach to Disposal of Assets and Property Acquisitions in March 2019 prior to its adoption by Cabinet.

Safeguarding Implications

14. There are no direct safeguarding implications with this proposal.

Public Health Implications

15. There are no direct public health implications with this proposal.

Procurement Implications

16. The decision to dispose of the freehold interest does not have any direct procurement implications. However, when the appointment of agents to market the assets or when pre-marketing surveys are required, their procurement is carried out in accordance with the Council's procurement rules and policies.

Equalities Impact of the Proposal

17. None

Environmental and Climate Change Considerations

18. Where a sale envisages potential development, any environmental and/or climate change issues are best considered through the planning application process. Should the review identify an opportunity retain sites the environmental and climate change considerations shall be considered as part of the business case for re-use of the site.

Risks that may arise if the proposed decision and related work is not taken

19. The Medium Term Financial Plan (MTFP) for the Council is, in part, dependent on the success of the disposal of property and assets. Failure to decide to declare new freehold interests to be sold, failure to sell those that are currently declared or an inability to re-use existing assets for alternate purposes will impact on the council's ability to achieve its overall business plan.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

20. A risk that may arise is that due to legislative or other changes a service need arises for an asset after it has been sold and the Council then has to look to acquire or rent in an asset. However, the list of assets will be considered by the Chief Executive Officers and Directors, via the Asset Gateway Group, to determine if there is an identified service need that could be fulfilled from any of the properties on the list in Appendix 2. The purpose of the Asset Gateway Group is to establish service needs and establish the appropriate property solutions to satisfy these.

Financial Implications

21. As explained above, the realisation of capital from the sale of assets is used to support the MTFP and Council Business Plan. Reducing sales and the delivery of capital receipts will reduce the amount that the Council can invest in its communities and/or be used to reduce borrowings and thus free up revenue for delivering services. The disposal of surplus assets is not only

integral to the council's medium term financial planning but often makes good asset management sense too.

22. A capital receipt target for three years from 2018/19 has been set at £24.969m and a forecast of capital realised through disposals for these financial years to 2021/22 is, as at the start of April 2020:

Summary					
		As at 02/04/20			
Receipts targets		Sites	Banked	Forecast	Total
2018/19	£ 10,575,520	25	£ 11,262,577		£ 11,262,577
2019/20	£ 9,066,000	22	£ 9,388,585		£ 9,388,585
2020/21	£ 5,327,800	23		£ 8,805,823	£ 8,805,823
	£ 24,969,320				£ 29,456,985
				Variance	£ 4,487,665

23. Whilst a forecast for 2020/21 has been provided above, this is prior to a full assessment of the impact of Covid-19 having on both prices and willingness of purchasers to proceed. It would be prudent to not fully rely on this forecast and close monitoring of the impact will be undertaken throughout the year.

Legal Implications

24. There are no legal implications with the paper other than it will result in legal work to formalise them. In respect of the assets being put forward as part of this report, each asset is to be sold at or above market value, thereby ensuring that the best price properly payable will be received thus satisfying the requirements of s123 of the Local Government Act 1972. Market value will be determined by either open marketing of the sites or through an external valuation being procured to reflect any special circumstances. The assets will also be categorised as strategic assets due to their strategic importance to contribute to the MTFP and will not be available for Community Asset Transfer unless Cabinet subsequently decides otherwise.
25. Legal Services will work with SA&FM to investigate the freehold titles to the properties and identify any site constraints that will need to be considered on any proposed disposal

Workforce Implications

26. The sites being declared surplus do not have any staff located, thus there are no workforce implications to be considered. Any work on reviewing assets will be carried out within existing staff resources.

Options Considered

27. Declaring additional assets surplus to the requirements of the Council will provide additional funds for the Medium Term Financial Plan and Council's Business Plan. Prior to disposal the Council will undertake a thorough review of the options for assets ensuring the outcome is in the best interest of the Council.

Conclusions

28. To confirm the freehold interest in the assets can be sold to generate capital receipts in support of the Council's capital programme and to maximise the amount of capital from them to support the MTPF and Council Business Plan, after a review of the options to determine how the best interest of the Council can be achieved.

Simon Hendey (Director - Housing and Commercial)

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17 April 2020

Appendices

Appendix 1 - Disposal Process

Appendix 2 - Sites to be declared surplus

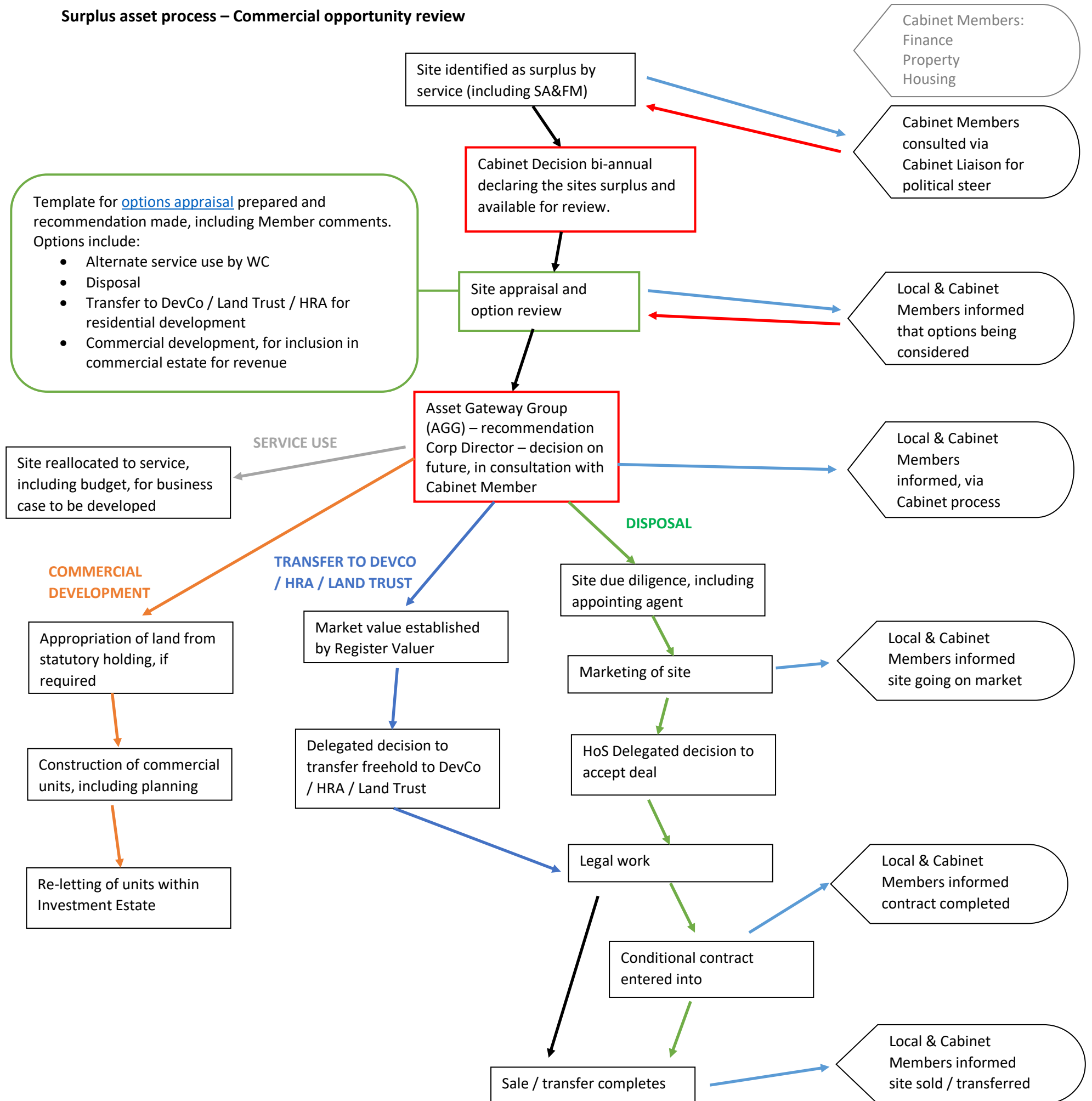
Appendix 3 - Sale of Martingate Centre, Corsham (Part 2)

Background Papers

The following documents have been relied on in the preparation of this report:

None

Surplus asset process – Commercial opportunity review



Benefits of revised approach

- Improved prior notification for Cabinet Members of the sites that are being considered for review and sale.
- Reduction in reports being presented to Cabinet, currently every 2/3 months whereas revised approach is bi-annual report
- Greater visibility of progress for sales within a particular financial year
- Greater due diligence to establish the best option for the Council (via robust option appraisal)

Disposal / sales reporting process

- Annual report to Cabinet summarising the disposals undertaken in a financial year and sites declared surplus for forthcoming years. Report will include a statement about future year's targets and a basic summary of whether we are *overall* forecast to achieve (no site details provided for future years). Reported to Cabinet either in April or May.
- Bi-annual report to Cabinet setting out progress of disposals against target, including a list of "pending" transactions, for that financial year. Reported to Cabinet either October or November.
- Monthly reports on progress within financial year provided to Cabinet Member (Property and Finance), setting out the headlines for the month.
- Cabinet Members to receive minutes of Asset Gateway Group.

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Appendix 2 - Sites to be declared surplus (available for option review)

Town	Site	Site reference	Current stage of review
Chippenham	Patterdown Riffle Range	10136S1	Surplus Approval
Trowbridge	Land at Wyke Road	03110S1	Surplus Approval

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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